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**LEGAL AND ADMINISTRATIVE INFORMATION**

Charity Name:	Northamptonshire Community Foundation
Company Registration Number:	4269030
Charity Registration Number:	1094646
Registered Office:	18 Albion Place Northampton NN1 1UD
Trustees:	Paul Southworth OBE (Chair) Sandra Bell John Bruce Anne Burnett John Griffiths-Elsden David Knight Alan Maskell Deirdre Newham (appointed 25 November 2015) Paul Parsons (appointed 25 November 2015) Sally Robinson Guy Schanschieff MBE James Shepherd-Cross Robert Tomkinson
Company Secretary:	Alan Maskell
Chief Executive	Victoria Miles
Bankers:	Unity Trust Bank plc Nine Brindleyplace 4 Oozells Square Birmingham B1 2HB
Solicitors:	Hewitsons Elgin House Billing Road Northampton NN1 5AU
Auditors:	Harris & Co 2 Pavilion Court 600 Pavilion Drive Northampton NN4 7SL
Investment Managers:	Rathbones Investment Management Temple Point 1 Temple Row Birmingham B2 5LG  CCLA Senator House 85 Queen Victoria Street London EC4V 4ET

## **REPORT OF THE TRUSTEES**

The Trustees of Northamptonshire Community Foundation present their annual report and audited financial statements for the year ended 31 March 2016. The trustees constitute directors of the charity for Companies Act 2006 purposes.

### **Constitution**

The Foundation, which was incorporated in England and Wales on 13 August 2001 as a private company limited by guarantee, obtained registered charity status on 15 November 2002. Its governing document is its Memorandum and Articles of Association. All liability of the members is limited to £10 each.

### **Governance**

The Board of Trustees plays an important part in fulfilling the Foundation's purpose and vision. The Trustees are committed to creating a diverse Board representing all parts of the community and will continue to develop its work in this area during 2016/17.

The Memorandum and Articles of Association of Northamptonshire Community Foundation provides for a minimum of three directors with no defined maximum.

New trustees are found from the contacts and networks of existing trustees. When recruiting new trustees the Board looks for individuals with skills and experience which are of value to the Foundation and are not represented by existing trustees. Potential trustees are interviewed by the Board and when a new director joins the Board he/she is provided with a "Trustee Induction Pack" which provides comprehensive information about the Foundation.

Day to day decisions are delegated to the Chief Executive and staff team. Unusual or significant decisions are made by the Board of Trustees on recommendations from the Chief Executive.

The Foundation operates a remuneration policy whereby an annual percentage award is considered for all directly employed staff, from 1<sup>st</sup> April each year, and that the individual percentage be so calculated to include:

- a) Personal performance of the Employee, during the year under review;
- b) Financial performance of the Foundation as a whole during the year; and
- c) Movement in the Retail Prices Index (RPI) since the previous review.

Given the size of the Organisation, the trustees do not believe that a set salary scale for each post is appropriate or beneficial.

The average employee headcount during the financial year was 5.41 and the average number of employees (full-time equivalent) was 5.17. One employee earned in excess of £60,000 and the total remuneration paid to the key management personnel during the year £103,500.

During the period the trustees received no remuneration and no claims were made by the trustees for reimbursement of expenses in this financial year. The charity received donations totalling £7,000 (2015: £205,000) during the financial year from the David Laing Foundation of which David Laing, Patron of the Foundation, is a trustee. In addition, Deirdre Fenwick, who is President of the Foundation, made a donation of £125 (2015: £125) to the Foundation. Donations totalling £1,415 (2015: £1,250) were also received from Northamptonshire Enterprise Partnership of which Victoria Miles is a Board member. The charity also received donations during the financial year of £938 (2015: £nil) from Paul Southworth OBE, £10 (2015: £nil) from Sandra Bell, £313 (2015: £nil) from Alan Maskell, £2,500 (2015: £nil) from Paul Parsons, £923 (2015: £875) from Robert Tomkinson, £125 (2015: £125) from Sally Robinson, £625 (2015: £3,125) from James Shepherd-Cross and £375 (2015: £94) from Guy Schanschieff MBE, all of whom have been Trustees of the Foundation. Funds totalling £239,401 (2015: £245,115) are held on behalf of the Burnett family of which Anne Burnett is a trustee of the charity. Funds totalling £189,728 (2015: £191,496) are held on behalf of the Always a Chance charity of which David Knight is a trustee. Guy Schanschieff MBE and Victoria Miles are both trustees of The Northampton Theatres Trust Limited. This organisation received grants totalling £1,520 (2015: £1,845) for Royal & Derngate Theatre bursaries from the Arts & Music Fund.

## **REPORT OF THE TRUSTEES (continued)**

### **Governance (continued)**

The Northamptonshire Community Foundation is part of a network of 48 Community Foundations in the UK that are Quality Accredited as part of a process endorsed by the Charity Commission. This process requires an independent audit and success allows a Community Foundation to display a Charity Commission approved logo. Each Community Foundation is an independent charity that covers a defined geography, usually a "county" or recognised metropolitan area. There are three national Community Foundations covering Scotland, Wales and Northern Ireland.

The Quality Accreditation is a scheme developed by the UK Community Foundation Network in response to:

- a desire to be able to demonstrate that Foundations are working to improve their standards in a transparent way, and
- The need to be able to give confidence to potential donors and investors particularly with reference to suggestions to professional advisers who seek to signpost their clients to individual **accredited** Community Foundations.

The accreditation process is similar to many other quality assurance schemes but has the advantage of being developed specifically for Community Foundations; the Northamptonshire Community Foundation is measured every three years and has successfully passed Quality Accreditation since its inception nine years ago. The Foundation will go through the fourth accreditation process in 2016/17. There are set standards in 4 areas, which are Strategy, Governance and Risk, Financial and Information Management, Philanthropy Services; Donor Management and Grant making, Ambition, Culture and Organisational and Network Development.

### **Objective and activities**

The objects of the charity are:

1. The promotion of any charitable purposes for the benefit of the community in the county of Northamptonshire and in particular the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness.
2. Other exclusively charitable purposes in the United Kingdom and elsewhere which are in the opinion of the trustees beneficial to the community including those in the area of benefit.

### **Our Mission**

Our mission is to help build stronger communities, encouraging local giving and providing a cost-effective way for donors to make a long-term difference in their local area. Through our understanding of local issues we aim to make perceptive and well-targeted grants that secure the future for generations to come.

### **Grant making**

Our primary focus for grant making for 2015-16 has been continuing to demonstrate the difference that donations and grants are making to Northamptonshire and local communities within through our impact assessment framework and the launch of our second impact review.

Since 2011 Northamptonshire Community Foundation has been directly involved in developing and piloting an impact assessment tool on behalf of UKCF, the national network of Community Foundations. The result of 3 years development work is a framework for providing compelling evidence of the impact of donor investment in community grant making.

The Impact Committee which in addition to small and community grants panels enables the Foundation to reflect on performance of grant making delivery to educate, celebrate achievements and identify challenges.

## **REPORT OF THE TRUSTEES (continued)**

### **Learning and training resources**

The Foundation, according to determined need and resources, provides workshops and one to one specialised tailored support to potential grant recipients to aid their understanding of our grant making services including monitoring and evaluation requirements as determined by their contracts. We strongly believe in nurturing a culture of giving and provide a 'Young Philanthropy' programme to raise awareness of our activities to a younger generation and support future employability.

### **Collaboration and Creativity**

We ensure that we 'keep an edge' in the development of our services; This includes staying in touch with new ICT and Media technology such as having a Facebook and Twitter presence and other sites, and reviewing new practices in grant making. We look beyond standard approaches and promote innovative and collaborative ways of working which has recently been pilot tested through addressing challenging issues such as fuel and food poverty. We collaborate with other agencies in order to find new ways to increase financial resources that are available to local charities and community groups.

### **Community Leadership**

Because of their experience working with a variety of donors, professionals, grantees and units of government, community foundations' board and staff often have special insights into community issues. An example of this activity in the last year has been working in partnership with Voluntary Impact Northamptonshire and convening the Northamptonshire Food Poverty Network.

### **Commitment to the Environment**

Northamptonshire Community Foundation continues to look at ways in which it can reduce its paper waste, general recycling and also set a good example to groups that it funds and works with. The electronic application form system (with support to the 'digitally excluded') has been successful and a recent survey to groups who have taken part in using the online application system revealed a high rate of client satisfaction. We continue to scan and store documents electronically to cut down on paper and traditional filing. We continue supporting groups with information and guidance to support best practice in project delivery and environmental concerns, e.g. regular e-alerts on policy and practice, participation in workshops promoting community use of green spaces and where to access funding, supporting projects that are widening out environmental good practice within our communities and sign posting other groups to them in order to share information and learning.

### **Alternative accessible formats across the ability spectrum**

Northamptonshire Community Foundation works closely with appropriate agencies to ensure that where possible we can provide alternative accessible formats of our application form and guidance to all communities across the ability spectrum.

### **Social investment activities**

Northamptonshire Community Foundation does not currently undertake social investment activities. However, the Foundation will be considering the issue of loan funding for community groups as part of its charitable and investment activities in the future.

### **Volunteers**

Northamptonshire Community Foundation trains and co-ordinates a network of volunteer grants assessors who support the assessment of grant applications for grants panels.

## **REPORT OF THE TRUSTEES (continued)**

Northamptonshire Community Foundation's core financial purpose is to raise a permanent endowment fund for the benefit of people in Northamptonshire, and to use the income from the fund to support groups working to raise the quality of community life and tackle disadvantage. Each year we aim to provide an effective and efficient means through which individuals, businesses, local authorities and other donors/funders can distribute financial support to communities in the County to both achieve their objectives whilst meeting the needs of the community.

The Foundation has been successful during the past nine years in raising the permanent endowment from £450,000 at 31 March 2007 to an overall Endowment Fund £7,435,034 at 31 March 2016 and with total funds under management of £7,996,331.

Since its inception, the Foundation has built up an excellent track record of delivering grants to the most hard to reach grassroots' community groups in the County.

The Foundation is uniquely placed within Northamptonshire to have real and reliable insight into the needs of local communities. This is achieved through its network of advisory panels, outreach workers, the many voluntary sector contacts that have been developed, the large number of organisations that it has already supported financially, and through its Trustees, its Development Board members and through its philanthropists.

The Foundation produces an Impact Review that provides an insight into how donations and grants are making a difference to communities in our county. This year's review identified key areas in which community groups and charities have been able to actively support people and the difference they have made to beneficiaries lives. By capturing this information we are better able to demonstrate the value of awarded projects and communicate this to current and potential donors and the wider community.

The Foundation has run a very successful programme of supported grant-making throughout the County. A milestone in 2014/15 and subsequently in 2015/16 saw a total of over £1 million distributed in grants to groups and projects across Northamptonshire. Since 2001 the Foundation has distributed £8.8 million to over 2,500 projects.

The focus of the trustees within the year continued to be the promotion of the work of the Foundation and the benefits of investing in community and voluntary organisations across the County.

### **Review of activities during the year**

In terms of **Fund Development** the Foundation set up a number of new funds both flow through and endowment including two new Wind Farm Community Benefit funds for Burton Wold and New Albion on behalf of Laing Construction. A new Women's empowerment fund with Avon was launched in March with funds received in April and a new Scotts of Thrapston fund commenced in December 2015. Dormant trust funds were received from Northamptonshire County Council that were taken from moribund school prize bursary funds. These totalled £102,000 and will be used to create a new NCC Education fund in Northamptonshire. The Foundation received during the financial year endowment donations of £169,088. The overall Endowment Fund stands at £7,435,034 at 31 March 2016.

The Foundation does not use the services of professional fundraisers or commercial participators to assist with its fund development. No complaints have been received regarding its fund development activities.

The trustees wish to thank all those individuals and organisations that have, either as donors or supporters, helped us to achieve a successful year. Our success would not be possible without their support and generosity. We would particularly like to thank those who have worked with us to raise the Foundation's profile and increase the resources made available to voluntary and community initiatives within the County.

**REPORT OF THE TRUSTEES (continued)**

**Highlights throughout the year have included –**

**Northamptonshire County Council** - we were delighted to continue our mutually beneficial partnership with the County Council in the delivery of a small grants fund, the launch of a youth fund and the newly established Seed innovation fund on their behalf. These pots of funding have really exceeded all expectations and will undoubtedly contribute to improving the lives of many people in Northamptonshire. Small amounts really do make a huge difference and we are delighted to be working with Northamptonshire County Council.

**Northampton Borough Council** - similarly a strong partnership has continued to develop with Northampton Borough Council to assist them in the delivery of a small grants pot of funding for beneficiaries in the Northampton area. We look forward to forging future partnerships with Northampton Borough Council going forward into 2014.

**Impact Review** – The Foundation launched its second Impact Review on 2<sup>nd</sup> February 2016. The Foundation provided an insight into how donations and grants are making a difference to communities in our county. This year's review identifies key areas in which community groups and charities have been able to actively support people and the difference they have made to beneficiaries lives. By capturing this information we are better able to demonstrate the value of awarded projects and communicate this to current and potential donors and the wider community ([http://www.ncf.uk.com/Training/Impact\\_Review\\_2014-2015](http://www.ncf.uk.com/Training/Impact_Review_2014-2015)). Many other community foundations are interested in the Foundation's impact assessment framework.

**Young Philanthropy** – The Foundation has continued its partnership with the University of Northampton delivering Young Philanthropy Course for University Students and working with Northampton High School for Girls to deliver the course for sixth formers.

**Voluntary Impact Northamptonshire** - We are working in partnership with VIN to deliver a range of services to support the infrastructure work for the sector around the county. Our commitment to the contract includes delivering a range of services to groups around monitoring, evaluation and measuring impact and also providing online giving support to help communities raise their own funds.

**18 Albion Place Offices** - We moved into our new offices courtesy of the David Laing Foundation. NCF will occupy the building for the next 10 years, on a low peppercorn rent. The space in the new building has allowed the team to grow with the opportunity to sub-let the top floor to another charitable organisation in the coming year.

**Salesforce (Digits 2)** – Staff have continued to upskill in using the latest database technology and have moved to a fully online integrated system for grants and donor services, which has saved administration time. The online application process is accessible and straightforward and the customer relationship marketing tool is enabling us to communicate well with our donors.

**Foundation Lunches & Project Visits** - A series of further Foundation lunches and Project Visits were held to celebrate the work of the Foundation and to encourage more donors to give. These were planned for the philanthropic calendar and continued to play an integral part of the strategic plan of the Foundation. The lunches are varied and last year, amongst others, we were grateful for lunches hosted by the generosity of trustees, donors and other supporters.

**International Women's Day** – this event has proved extremely popular and has seen the attendance numbers increase this year to over 60 women meeting at Highgate House to celebrate this international day. We are grateful to the staff and owners of Highgate House for gifting the venue to us free of charge. This year we had profile guest speakers and were able to launch the Avon Empowering Women's Fund. The event has brought a whole new circle of people to the Foundation.

## **REPORT OF THE TRUSTEES (continued)**

**High Sheriff of Northamptonshire** – Dr. Ahmed Mukhtar, The High Sheriff during this period proved to be an excellent ambassador and supporter for the Foundation during his year in office. The High Sheriff visited many projects across the county that are supported by the High Sheriff Fund and other funds managed by the Foundation. The Foundation continues to enjoy strong relationships with past and future High Sheriffs for the County. We would like to extend our sincere thanks to Dr. Mukhtar for the number of public and private events he held throughout his year that undoubtedly helped to raise the profile of the Foundation and the High Sheriff Fund.

**Annual Awards** - The Foundation's popular and well attended Annual Awards was held for the fourth year at the impressive Royal Theatre. The awards are a popular event in the county's event calendar and the Royal provides a magnificent backdrop to celebrate and recognise the vital and essential work delivered by some of the county's exceptional community groups. Over 250 people attended the event and the Foundation received significant media coverage, particularly from BBC Radio Northampton and the local press.

### **Trust transfers and trust management**

Northamptonshire Community Foundation received a trust transfer from a number of small school bursaries that were dormant and held by Northamptonshire County Council. The funds totalled £102,000 and have been restricted to the NCC Education Fund providing funds to projects that support young people in education. Our work with professional advisers has meant that we have received many referrals to assist trusts who wish to transfer their assets to NCF. We have also worked closely with St Giles Charities Trust to help them distribute flow through funds for disadvantaged people in Northampton.

### **Marketing and communications**

**Continued support & creative giving** - A huge thank you to all of those people from whom we have received donations. Our friends and supporters have volunteered their time and gifted venues to help run events such as coffee mornings and breakfast meetings. People ran races covered in mud, gifted auction items and bid for them, opened their own homes to host and sponsor dinners and lunches all because they believe in supporting the Foundation which in turn supports the people of Northamptonshire.

Northamptonshire Community Foundation has an ongoing working culture of improving its public relations and communications with target audiences such as potential grant holders, existing grant recipients, the general public and donors. The Foundation has established a good relationship with the local media and continues to develop these links, with regular press coverage. Social media has grown significantly during the last year and our impact on Twitter, Linked in and Facebook enable us to reach to a wider group of people to help raise our profile. During this year the trustees approved the appointment of a newly created full-time role of Grants and Communications Officer to help in raising the profile of the charity, which is a key objective of the Foundation's three year business plan. This role also supports the busy grants team in administrative duties as the Foundation's funds continue to grow.

#### ➤ 'Word of Mouth' network

The Foundation now has an established presence within the county and, at the local grassroots level, there is a dynamic element of previous and current grant recipients, partner agencies and ambassadors (panel members, trustees, volunteers and staff) which will alert others to the possibilities of accessing funding. The Foundation has continued to build links with representatives working with 'hard to reach' communities and will continue to promote through established networks such as the funders' forum, rural community councils, thematic 'umbrella' organisations e.g. councils for ethnic minority communities, sports partnerships, councils for voluntary services, voluntary youth agencies and other networks.

#### ➤ Posters and fliers

Promotional material for funds and grants has been updated and placed in areas such as community notice boards, community centres, shop fronts, schools and other key venues in local areas. In addition, key circulation groups such as the parish councils, primary care trusts, district councils and funding officer's networks, where they exist, have been utilised.

## **REPORT OF THE TRUSTEES (continued)**

### **Marketing and communications (continued)**

#### ➤ Communications and social media

We provide our own e-newsletters which go out to donors on average bi-monthly and a separate grants webletter to recipients is also sent approximately every 6 weeks. Regular updates are provided to donors and grantees regarding funds raised, grants awarded and events being held.

Our website continues to work extremely well, which was a gift in kind from Inter Direct. The site is easy to use, accessible and can be managed and edited by all members of staff, which allows the Foundation to keep the site up-to-date, vibrant, colourful and lively. The domain name stays the same at [www.ncf.uk.com](http://www.ncf.uk.com)

We have an active presence on Facebook, Twitter, Instagram and You Tube. We have 737 followers on Facebook and 2,671 on Twitter. We actively promote and update statuses regularly to generate interest in the Foundation.

#### ➤ Online donations

Local Giving is a social enterprise. Unlike other online giving websites that only list charities large enough to be registered with the Charity Commission, Localgiving.com includes small community organisations vetted by their local Community Foundation. Northamptonshire Community Foundation went live with Local Giving in October 2010 and currently has 195 groups on the site who between them generated donations of over £200,000

Donations can be given online – through the Big Give website and our own website. You can find us at [www.biggive.org.uk](http://www.biggive.org.uk). The easiest way is by searching our full name which will take you directly to the online giving page for the Foundation.

#### ➤ Staff Support

Foundation staff and volunteers are flexible in offering phone, email and face to face support according to need. Communications with workers and professionals ‘on the ground’ means that a quick phone call can be taken from a volunteer centre or local government community development worker, a youth worker or a local volunteer centre to provide support information as they in turn support an applicant in applying. The Foundation also provides a draft application services, attends a range of Funder Fayres and provides workshops and seminars.

### **Grant giving analysis 2015/16**

#### ➤ Arts & Music Fund

£1,520 was awarded in bursaries. The Arts & Music Fund was created in April 2008 and has attracted additional funding to provide Arts Bursaries to young people attending Youth Theatre activities at the Royal & Derngate Theatres. This fund is used to work with Northampton Theatre Trusts to enable young people to access the Youth Theatre and expand theatre outreach in the community.

#### ➤ Briggs & Forrester Fund

£2,875 was awarded as a bursary grant to support an individual recovering from a life-changing illness.

#### ➤ Burnett Fund

£4,048 was awarded to 2 groups. The Burnett Fund support projects in the North of the county as the discretion of the donor.

#### ➤ Cecil Petitt Grassroots Endowment Fund

£1,900 was awarded to 2 groups. This fund is to support Northamptonshire community groups who work primarily with people who have disabilities.

**REPORT OF THE TRUSTEES (continued)**

**Grant giving analysis 2015/16 (continued)**

➤ Comic Relief Northamptonshire

£31,603 was distributed to 4 groups. Comic Relief, (which incorporates Sport Relief) supports work which strengthens and empowers local communities and also provides opportunities for people who are excluded or disadvantaged through low income, rural or social isolation, age, disability, race, sexuality or gender, with priority given to small, locally based groups or organisations.

➤ Comic Relief Large Grant Award

£14,975 was awarded to 1 group. The Comic Relief large grant award was made in order to improve people's life skills, education, employability and enterprise and the programme will be awarded an additional grant in year 2 in the next financial year.

➤ Community First General Fund

£16,550 was awarded to 6 groups. These grants were made from income generated from donations received as part of the Community First Endowment Matched Challenge.

➤ Constance Travis Community First Endowment Fund

£55,147 was distributed to 21 groups. We value the support and partnership working that we have with the Constance Travis Charitable Trust. This fund has continued to have a huge impact on the groups that have received awards. A wide range of activities geared towards healthy living, community festivals and carnivals and encouraging young people to get more involved in music were just some of the projects supported. Small amounts really do make a huge difference and we are delighted to be working with the Trust to help them gain access to smaller, grassroots groups.

➤ Coventry Community Building Society Fund

Heart of England Community Foundation is the lead administrator for the distribution of funds on behalf of Coventry Building Society. As there are branches located across our county, a small amount of funding is given to Northamptonshire Community Foundation to distribute annually to community projects. In this financial year 2 awards were made to the total amount of £1,500.

➤ David Laing Foundation Adrenaline Alley Loan Fund

£100,000 has been deposited with Northamptonshire Community Foundation and is held in a restricted fund for the purposes of being ring-fenced as first security to the loan from Northamptonshire County Council to Adrenaline Alley.

➤ Fair Deal for Kids Campaign Fund

£4,007 was awarded through the Fair Deal for Kids Appeal which was developed in partnership with Northampton Chronicle and Echo newspaper in response to rising child poverty in Northampton town.

➤ Fredericks Regional Growth Fund

£77,123 was advanced to 12 organisations of which £35,571 has been repaid. Funded by the Regional Growth Fund, this partnership enables Frederick's to lend money to disadvantaged individuals and businesses in the county who cannot get finance by any other means, the foundation uses its experience and expertise working locally, linking donors with local projects that need their support.

➤ Genesis Housing Fund

£5,000 was awarded to 1 group. This is a fund set up to specifically support new arrivals in the neighbourhoods of a social housing development at the Ladybridge Drive and Great Billing Way sites in Northampton.

**REPORT OF THE TRUSTEES (continued)**

**Grant giving analysis 2015/16 (continued)**

➤ Henry Martin Centenary Fund

£1,903 was awarded to 5 individuals. This fund is to support community action and has a particular emphasis on supporting vulnerable and disadvantaged people into work, the prevention of crime and the rehabilitation of offenders. In addition, a scholarship award of £5,000 was made from the David Keith Finnimore First World War Centenary Scholarship Fund.

➤ Hevey Building Supplies Fund

£2,890 was awarded to 1 project. The objective of the Fund is to provide grants to organisations that support and enable children and adults to participate in sporting activities, at a grassroots level. Inclusivity is key to the fund and applications from disability and minority sports groups would be welcome. The Fund will support beneficiaries from across the County of Northamptonshire.

➤ Jonathan Pearson Grassroots Endowment Fund

£11,650 awarded to 8 groups. Jonathan set up his named fund with the foundation through the Grassroots Endowment Challenge. We're delighted to be working with him to help distribute his donations to groups across the County of Northamptonshire.

➤ KHL Big Local Community Chest Fund

£7,759 was awarded to 5 groups. The KHL Big Local – Community Chest Fund will offer grants of £250 to £5000 for projects that are all about improving the wellbeing of residents based in Kingswood and Hazel Leys in Corby. The Fund is managed by Northamptonshire Community Foundation on behalf of the KHL Partnership.

➤ Margaret Giffen Community First Endowment Fund

£37,477 was awarded to 13 groups. This fund is to support community projects across the county but with a particularly emphasis on those projects and groups working in the North and East of Northamptonshire.

➤ Northampton Borough Council Small Grants Fund

£35,601 was distributed to 14 groups. The Northampton Borough Council Small Grants Fund was created by the council for the Foundation to deliver a pot of funding worth on their behalf. The area of benefit covers Northampton and offers individual grants of £250 to £3,000 to projects based within Northampton. The Fund considers funding a wide range of projects including: community events and activities Small scale training costs and small or large pieces of equipment.

➤ Northamptonshire 100 Fund

£11,634 was distributed to 6 groups. This fund has been set up in conjunction with businesses, trusts and individuals so that they can make their charitable giving effective and efficient. The fund theme for this year is 'Health and Wellbeing' and aims to support projects promoting health and wellbeing within the community.

➤ Northamptonshire County Council Seed funding for Innovative Community Projects Fund

£71,070 was distributed to 9 groups. The Northamptonshire County Council Seed Innovation programme was created to offer individual grants of £1,000 to £10,000 for projects that are all about improving health and wellbeing, helping people take charge of their life and making a difference. The fund looks to invest in innovative and enterprising ways in which people and communities support each other and that will create a financially self-sustaining business model following the award.

**REPORT OF THE TRUSTEES (continued)**

**Grant giving analysis 2015/16 (continued)**

➤ Northamptonshire County Council Small Grants Fund

£233,990 was distributed to 77 groups. The Northamptonshire County Council small grants programme is an ongoing small grants programme distributed on behalf of Northamptonshire County Council. The pot of funding is distributed in amounts from £500 to £5,000 for one-off type costs that must have match funding of at least 25% of the overall cost of the project. The grant investment is there to fund activities or services to help develop local communities and must be of clear benefit to the community at large or a section of it.

➤ Northamptonshire County Council Strategic Arts Fund

3 groups were awarded 1 year grants and final year grants in 2015/16 as this is the last year of allocation of the fund. The Northamptonshire County Council Strategic Arts programme is there to support a broad range of high quality arts activity across the county of varying art forms and scale. Grants are available for a minimum of £5,000 and maximum of £20,000 per annum and can be awarded for 2 years. Northamptonshire County Council welcomes joint bids and also recognises that in a few instances individual projects may be of sufficiently large scale and ambition to warrant longer-term investment from this fund.

➤ Northamptonshire County Council Youth Grants Fund

£152,657 was distributed to 25 groups. The Northamptonshire County Council Youth grants programme was passed to the Foundation to distribute as an extension to the existing tender for the distribution of the small grants programme. The programme had a successful first year of delivery following on from a pilot delivery in the previous year. The Fund supports groups up to £10,000 for young people aged between 10-19 years across Northamptonshire and can include recreational projects, health and wellbeing, building employment and skills.

➤ Northamptonshire High Sheriff's Initiative Fund

£10,767 was distributed to 3 groups. The fund has a specific focus on bringing younger people closer to their communities, to help them realise their potential, especially those who are at risk or who have become involved in the criminal justice system.

➤ Northamptonshire Sporting Champions Fund

£10,000 was distributed to 34 individuals within Northamptonshire. The fund has been targeted to local sporting talent across the ability spectrum with particular partnership working with Northamptonshire Sports. The fund aims to benefit young athletes of excellence who live or train in the county and who are potentially set for the 2016 Olympics.

➤ Rachael's Fund

£1,500 was awarded to 1 group. The fund is to support adults with learning disabilities with social, learning and employability activities within Northamptonshire.

➤ Spire Homes Grassroots Endowment Fund

£5,300 was awarded from this fund during the financial year. This fund is to support community activity for those who are residents of Spire Homes Housing Association.

➤ Surviving Winter Fund - Northamptonshire

£2,990 was distributed to 1 group. The Surviving Winter campaign aims to encourage those who could afford to forgo their annual fuel allowance. Grants made from this fund will be awarded to groups and organisations supporting vulnerable older people aged 65+ and families during the winter period.

**REPORT OF THE TRUSTEES (continued)**

**Grant giving analysis 2015/16 (continued)**

➤ Sutton Bassett Village Trust Grassroots Endowment Fund

£400 was awarded as a one-off grant to the Community Heart Beat Trust to benefit residents within the parish of Sutton Bassett.

➤ St Giles Charities Trust Fund

£24,466 has been awarded to five projects. The donations made by the Trust are for the express purposes of supporting projects focusing on addressing the health and wellbeing needs of Northampton communities.

➤ The Compton Fund for Arts, Culture and Heritage in Northamptonshire

£50,178 was awarded to 13 groups during the financial year. The Compton Fund for Arts, Culture and Heritage wishes to support a broad range of high quality arts, culture and heritage activity across Northamptonshire. The fund offers awards between £500 and £5000. Exceptional awards of up to £10,000 can be made subject to the donor's approval.

➤ The Northampton Queen's Institute Community First Endowment Fund

£20,000 was awarded from this fund to 4 projects during the financial year. This fund will offer individual grants of £500 to £5,000 for projects based in Northampton that are all about improving health and wellbeing especially those living with an illness or health condition.

➤ Wooden Spoon Grassroots Endowment Fund

£6,250 was awarded during the financial year. This fund is to support disadvantaged young people under 25 years old.

➤ Yelvertoft Wind Farm Community Benefit Fund

£40,052 was awarded to 9 groups. This fund has been set up with wind generation company AES to support the four villages in the west of the county affected by the wind farm development which include; Yelvertoft, Crick, Lilbourne and Clay Coton. The fund supports charitable, educational, community, environmental, energy efficiency or general community amenity projects or schemes.

➤ Overview 2015/16

A total of £1,050,645 was distributed in 293 grants to 259 different groups across Northamptonshire. Since 2001 the Foundation has distributed £8,902,311.

## **REPORT OF THE TRUSTEES (continued)**

### **Financial review**

The deficit on the ordinary activities of the Foundation during the year amounted to £215,103 (2015: surplus of £4,670,229).

The principal funders during the year are as follows:

Comic Relief restricted funds for grant making  
Heritage Administration Services restricted funds for Yelvertoft Wind Farm Community Benefit grant making  
John Armitage Charitable Trust endowment funds  
John Laing restricted funds for Burton Wold Wind Farm Community Benefit grant making  
Northampton Borough Council restricted funds for grant making  
Northamptonshire 100 subscriptions  
Northamptonshire County Council restricted funds for grant making  
Northamptonshire Educational Trust endowment funds  
St Giles Charities Trust restricted funds for grant making  
Voluntary Impact Northamptonshire to deliver a range of services to support the infrastructure work for the sector throughout Northamptonshire.

The balance of unrestricted funds increased by £25,166 to £262,066, restricted funds decreased by £54,799 to £299,231 and endowment funds decreased by £185,470 to £7,435,034. The total funds held by the Foundation as at 31 March 2016 was £7,996,331 (2015: £8,211,434).

The trustees are confident that the Foundation is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

### **Reserves policy**

The trustees of the Foundation set their own reserves policy which is primarily aimed at generating sufficient general reserves to meet at least 6 month's working capital requirements (£160,000). The trustees agreed that this was a prudent approach and would ensure the future growth and development of the Foundation was financially sustainable. The target unrestricted reserves have been estimated from an assessment to cover the level of operational financial commitment and associated residual financial risk if income is unexpectedly terminated and approved by the Board of Trustees. The target has taken into account the cash flow projection and required working capital for planned business activities.

As at 31 March 2016, unrestricted general reserves totalled £145,197. In addition, £116,869 has been designated by the Trustees, which represents a future contingency fund of £13,730 (to set aside funds to cover future requirements for structural changes in the organisation), a premises fund of £43,500 (to cover future costs for the next five years arising from the Foundation's office premises) and a key-man fund of £59,639 (to cover 6 months of salary costs of key management staff in case of long-term sickness).

### **Investment policy and performance**

The Foundation's investment policy is to maintain the value of the endowment funds in real terms over the period of the plan. Any income and surplus capital gains is to be used for the purposes of the Foundation. It is the intention to build the endowment funds rather than using them for current expenditure, except in an emergency situation.

Investments are managed in order to maximise benefit for communities. The trustees are mindful of Charity Commission requirements that investments should yield the best financial return within the level of risk considered to be acceptable. The trustees take professional advice through professional investment managers and review the Foundation's investment policy regularly.

In March 2015 the Trustees reviewed the investment management services that are provided to the Foundation. Following this review, the Trustees decided to transfer the services to Rathbone Investment Management. The transfer was completed during the summer of 2015.

**REPORT OF THE TRUSTEES (continued)**

**Investment policy and performance (continued)**

Rathbones Investment Management manages an investment pool on behalf of the Foundation, which totals over £2.7 million. The trustees have given instructions to Rathbones Investment Management to pursue a medium risk policy. The trustees meet with the investment managers on a quarterly basis to review the performance of the investment portfolio and discuss any possible changes to the strategy being adopted.

The Community First Funds totalling over £4.3m are invested through CCLA Investment Management, chosen by the Government for its solid investment track record in the charity sector. These funds are held centrally via UK Community Foundations and the trustees do not control the investment strategy for these funds.

**Risk Management**

The trustees are aware of their responsibilities under the charities revised statement of recommended practice “FRS102” (SORP FRS102) and actively review the major risks to which the Foundation is exposed. The trustees meet on a quarterly basis to monitor such risks. The risk register of the Foundation is analysed by the likelihood the risk will occur and level of impact this will have on the organisation and, for those major risks identified, mitigating actions are identified and timescales agreed for their implementation.

The trustees have identified the following key risks for the organisation along with the mitigating actions to be undertaken:

<b>Risk Type</b>	<b>Potential Risk</b>	<b>Likelihood</b>	<b>Impact</b>	<b>Mitigating Actions</b>
Governance	Loss of key staff	Medium	High	Succession planning, documentation of systems plans and projects, agreed notice periods and clear recruitment processes
Operational	Competition from similar organisations	Medium	High	Monitor and assess performance and quality of service, review market and methods of service delivery, clear fund raising strategy, regular contact with funders/supporters, monitor public awareness and profile of the Foundation
Environmental or External factors	Adverse publicity	High	High	Complaints procedures, crisis management strategy including key messages and nominated spokespersons
Environmental or External factors	Relationship with funders	Medium	High	Regular contact and briefings, report fully on projects, meet funders terms and conditions

## **REPORT OF THE TRUSTEES (continued)**

### **Future Plans**

The Northamptonshire Community Foundation aims to have a minimum endowment of **£10 million by 2017 rising to £15 million by 2019** and to be distributing **£1m** in grants through flow-through and endowed funds, meeting high standards in:

- Philanthropy services
- Grant making and impact
- Governance
- Finance
- Community Leadership
- Communications

The Foundation will aim to achieve this through delivering **Four** broad streams of work:

1. The Foundation creates a culture of giving with philanthropists and other fund holders to help support the needs of the community.
2. The Foundation operates an efficient, effective and supportive grant making service to the local communities that it serves.
3. The Foundation is a Key Influencer and catalyst of change for the community that it serves.
4. The Foundation has appropriate internal structures to achieve external aims.

The strategy is set out under three aims: growth, impact and sustainability.

For each aim there are the key performance measurements over the next three years. These measurements will be reviewed by the board and will be reported on through the Foundation's yearbook, impact measurement tool, website and events and presentations delivered throughout the year.

**Growth** - The Foundation aims to have an endowment of £15m by the end of March 2019 and to continue bringing in revenue and programme funds. This is that it can better serve our county's communities now and for generations to come with a growing, independent asset and increased fund distribution.

**Impact** - The Foundation aims to make best use of its impact measurement tool; which will be used effectively in line with funding knowledge and expertise in recognising the worth of the grants given to beneficiaries and in doing so will enrich the giving experience for donors. This is so that community philanthropy increases in our Northamptonshire.

**Sustainability** - The Foundation aims to retain the real value of its endowment, cover its costs, invest strategically in its staff, trustees and operations and maintain high standards. This is so that it has internal structures to achieve external aims and meet its growth and goals, whilst remaining effective and efficient.

### **Tax status**

As a registered charity, the Foundation is, in general, exempt from tax on its investment income and chargeable gains. However, it is unable to recover Value Added Tax on goods and services purchased.

### **Political and charitable contributions**

The Foundation made no political contributions during the year (2015: £nil).

### **Statement as to Disclosure of Information to Auditors**

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charity's auditor is unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charity's auditor is aware of that information.

**REPORT OF THE TRUSTEES (continued)**

**Auditors**

As part of their commitment to good governance, the Trustees undertook a competitive tender process for the Foundation's audit services commencing with the accounts for the year ended 31<sup>st</sup> March 2016. This process was completed in December 2015 and Harris & Co have been appointed as the Foundation's auditors. In accordance with Section 487(2) of the Companies Act 2006, a resolution for the appointment of auditors of the Foundation will be proposed at the next annual general meeting.

**The Foundation has met the Public Benefit test in the following ways:**

The benefits that arise from the aims and principal objectives of the Northamptonshire Community Foundation are to operate an efficient and supportive grant making service to local voluntary and community organisations in the county of Northamptonshire. Grants are targeted at a range of specific themes and geographical areas. The principles and practices outlined in this strategy inform how the Foundation has distributed the diverse funding programmes it delivers across the county of Northamptonshire in a transparent and effective manner.

We have met the public benefit test through delivering our mission, in helping to build stronger communities, encouraging local giving and providing a cost-effective way for donors to make a long-term difference in their local area. Through our understanding of local issues we have made perceptive and well-targeted grants that help secure the future for generations to come.

We believe that there is no detriment or harm that in our view might arise from carrying out the organisation's aims. Neither are we aware of any widespread views amongst others that such detriment or harm might arise.

Our organisation's aims intend to benefit people and communities across the county of Northamptonshire. The charitable activities supported by the Foundation cover our key impact themes of arts, culture and heritage, health and wellbeing, education and skills, the environment, general community activity and tackling disadvantage and exclusion. The charitable need shared by the recipients is the advancement of education, the protection of good health, both mental and physical, and the relief of poverty and sickness.

Restrictions based on ability to pay any fees charged, does not relate directly to our beneficiaries. We distribute funds on behalf of others; donors, the private and the public sector and charge administrative fees on those funds, therefore beneficiaries are not charged for service or facilities provided by the Northamptonshire Community Foundation.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

**BY ORDER OF THE BOARD**

.....  
**Paul Southworth OBE – Chair**

**Dated: 20 July 2016**

## **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees who are also directors of Northamptonshire Community Foundation for the purposes of company law are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**REPORT OF THE INDEPENDENT AUDITOR TO THE DIRECTORS OF NORTHAMPTONSHIRE COMMUNITY FOUNDATION**

We have audited the financial statements of Northamptonshire Community Foundation for the year ended 31 March 2016 which comprise the Accounting Policies, Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS102 (the financial reporting standard applicable in the United Kingdom and Republic of Ireland).

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 18, the trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm).

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006

**Opinion on other matter prescribed by the Companies Act 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Phillip Harris BA FCA**

Senior Statutory Auditor

for and on behalf of Harris & Co

Statutory Auditor, Chartered Accountants

Northampton

**Date: 20 July 2016**

## **ACCOUNTING POLICIES**

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards. They comply with the Charities Statement of Recommended Practice "FRS 102" (SORP FRS 102) and the Companies Act 2006.

The presentation currency used in the accounts is pounds sterling.

The trustees are confident that the Foundation is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

### **Format**

The charity has taken advantage of the provisions of the Companies Act 2006 and presents an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

### **Incoming Resources**

Grants are recognised in full in the year in which they are receivable. Donations are recognised when they are received. Incoming resources from investments and other sources are included when receivable.

Intangible income, in the form of donated facilities and voluntary help etc., is included in the financial statements where the amounts can be accurately quantified.

The value of services provided by volunteers is not incorporated into these financial statements.

Where services are provided to the charity as a donation that would normally be purchased from suppliers, this contribution is based on the value of the contribution to the charity.

### **Resources Expended**

Resources expended are included on an accruals basis.

Grants are provided for in full in the year in which they are authorised.

The basis of allocation of costs of raising funds, charitable activities and other costs is as follows:

#### *Raising funds*

The costs of raising funds comprise those costs directly attributable to managing and increasing the endowment fund and raising investment income.

#### *Charitable activities*

Costs of activities in furtherance of the charity's objects include all related direct costs plus attributable overheads and governance costs.

### **Leasehold Improvements**

Expenditure on leasehold improvements relating to the Foundation's new offices at Albion Place are capitalised and will be depreciated over the term of the lease for the building.

### **Fixed Assets**

The Foundation's threshold for capitalisation is £1,000. Expenditure below this value, on items that may be considered fixed assets, is written off to the revenue account as the trustees consider that the administration cost of capitalisation outweighs any benefit to the user of these accounts.

Fixed Assets with a value in excess of £1,000 are depreciated over their anticipated useful life of 3 years.

## **ACCOUNTING POLICIES (continued)**

### **Fixed Asset Investments**

Investments are stated at market value as at the balance sheet date. . The statement of financial activities includes the net gains and losses arising on valuation and disposals throughout the year.

### **Investment Management Costs**

Where practicable, investment income is reported gross and the costs of managing investments are reported separately.

With collective investment schemes, such as unit trusts, or common investment funds, investment management costs may be included within the bid-offer spread or recovered by transaction and portfolio charges rather than by a fee charged directly to the charity. Where it is not practicable to ascertain the actual or a notional apportionment of costs charged to the individual participants of such schemes with reasonable accuracy then the investment income is reported after the deduction of such fees.

### **Restricted Funds**

Restricted funds are to be used for the specific purpose laid down by the provider. Expenditure which meets these criteria is charged to the fund.

### **Endowment Funds**

Income generated from the endowment fund is unrestricted and will, in due course, be utilised to finance a sustainable, long-term small grants programme to support community economic development.

### **Designated Funds**

Designated funds are unrestricted funds which are set aside by the trustees for specific purposes.

### **Contribution to pension funds**

#### *Defined contribution scheme*

The pension costs charged against income represents the amount of contributions payable to the scheme in respect of the accounting period.

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2016**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2016 £	Total 2015 £ Note 1
<b>Income and endowments from:</b>						
Donations and legacies	2	50,021	72,911	169,088	292,020	4,420,345
Charitable activities	3	101,486	686,766	-	788,252	884,041
Investments	4	5,712	24	209,590	215,326	140,279
Other	5	3,870	-	-	3,870	14,883
<b>Total income</b>		<b>161,089</b>	<b>759,701</b>	<b>378,678</b>	<b>1,299,468</b>	<b>5,459,548</b>
<b>Expenditure on:</b>						
Raising funds	7	129,122	-	17,331	146,453	111,894
<b>Charitable activities:</b>						
Grants payable	6	1,434	784,589	264,622	1,050,645	1,048,040
Expenditure on charitable activities	7	169,725	1,287	-	171,012	155,856
Total charitable activities		171,159	785,876	264,622	1,221,657	1,203,896
<b>Total expenditure</b>		<b>300,281</b>	<b>785,876</b>	<b>281,953</b>	<b>1,368,110</b>	<b>1,315,790</b>
<b>Net (expenditure)/income before net gains/(losses) on investments</b>	8	<b>(139,192)</b>	<b>(26,175)</b>	<b>96,725</b>	<b>(68,642)</b>	<b>4,143,758</b>
Net gains/(losses) on investments	11(b)	10,890	883	(158,234)	(146,461)	526,471
<b>Net (expenditure)/income</b>		<b>(128,302)</b>	<b>(25,292)</b>	<b>(61,509)</b>	<b>(215,103)</b>	<b>4,670,229</b>
<b>Transfers between funds</b>	16 / 18	<b>153,468</b>	<b>(29,507)</b>	<b>(123,961)</b>	-	-
<b>Net movement in funds</b>		<b>25,166</b>	<b>(54,799)</b>	<b>(185,470)</b>	<b>(215,103)</b>	<b>4,670,229</b>
<b>Reconciliation of funds:</b>						
Total funds brought forward at 1 April 2015		236,900	354,030	7,620,504	8,211,434	3,541,205
<b>Total funds carried forward at 31 March 2016</b>		<b>262,066</b>	<b>299,231</b>	<b>7,435,034</b>	<b>7,996,331</b>	<b>8,211,434</b>

The charity has no recognised gains or losses other than the results for the period as set out above. All of the activities of the charity are classed as continuing.

**SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2016**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Income	915,054	1,166,217
Net gains on investments	11,773	41,630
Interest and investment income	5,736	7,840
	<hr/>	<hr/>
<b>Gross income</b>	<b>932,563</b>	<b>1,215,687</b>
Transferred from endowment fund to restricted funds	19,343	-
Transferred from endowment fund as income funds for expending	104,618	149,656
	<hr/>	<hr/>
<b>Total income</b>	<b>1,056,524</b>	<b>1,365,343</b>
Grants payable	786,023	812,568
Expenditure	289,777	265,682
Depreciation and charges for impairment of fixed assets	10,357	1,367
	<hr/>	<hr/>
<b>Total expenditure</b>	<b>1,086,157</b>	<b>1,079,617</b>
Net (expenditure)/income before tax for the reporting period	(29,633)	285,726
Tax payable	-	-
	<hr/>	<hr/>
<b>Net (expenditure)/income for the financial year</b>	<b>(29,633)</b>	<b>285,726</b>

All activities are classed as continuing.

The requirement to produce this summary arises from the Companies Act 2006. It gives summary figures for the restricted and unrestricted funds but excludes the endowment funds. For details of all the charity's incoming and outgoing resources the reader should refer to the SOFA (Statement of Financial Activities) (page 23).

**STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2016**

	<b>Total 2016 £</b>	<b>Total 2015 £</b>
<b>Cash flows from operating activities:</b>		
Donations and legacies	112,206	255,670
Charitable activities – grants received	782,558	883,458
Other income	3,870	4,797
Grant payments	(1,050,054)	(889,208)
Salary related expenditure	(184,245)	(159,650)
Operational overhead costs	(116,213)	(80,156)
<b><i>Net cash (used in) / provided by operating activities</i></b>	<b>(451,878)</b>	<b>14,911</b>
<b>Cash flows from investing activities:</b>		
Dividends and interest from investments	207,269	167,993
Purchase of property, plant and equipment	(61,488)	(38,174)
Proceeds from sale of investments	551,879	577,372
Purchase of investments	(345,000)	(3,731,808)
Investment management fees	(2,166)	-
<b><i>Net cash provided by / (used in) investing activities</i></b>	<b>350,494</b>	<b>(3,024,617)</b>
<b>Cash flows from financing activities:</b>		
Receipt of endowment	167,505	3,113,082
<b><i>Net cash provided by financing activities</i></b>	<b>167,505</b>	<b>3,113,082</b>
<b>Change in cash and cash equivalents in the reporting period</b>	<b>66,121</b>	<b>103,376</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>	<b>496,610</b>	<b>393,234</b>
<b>Cash and cash equivalents at the end of the reporting period</b>	<b>562,731</b>	<b>496,610</b>

**NORTHAMPTONSHIRE COMMUNITY FOUNDATION**  
**(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2016**

Company Registration Number: 4269030

**BALANCE SHEET AS AT 31 MARCH 2016**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2016 £	Total 2015 £
<b>Fixed assets</b>						
Tangible assets	11(a)	73,654	-	-	73,654	39,207
Investments	11(b)	124,835	38,697	7,292,502	7,456,034	7,852,863
<b>Total Fixed Assets</b>		198,489	38,697	7,292,502	7,529,688	7,892,070
<b>Current assets</b>						
Debtors and prepayments	12	17,576	18,205	8,292	44,073	333,599
Cash at bank and in hand		53,616	346,223	162,892	562,731	496,610
		71,192	364,428	171,184	606,804	830,209
<b>Creditors – amounts falling due in less than 1 year:</b>	13	(7,615)	(103,894)	(28,652)	(140,161)	(510,845)
<b>Net current assets</b>		63,577	260,534	142,532	466,643	319,364
<b>Total assets less current liabilities</b>		262,066	299,231	7,435,034	7,996,331	8,211,434
<b>Funds</b>						
Unrestricted Funds		60,491	-	-	60,491	70,957
Designated Funds	17	116,869	-	-	116,869	98,004
Restricted Funds	18	-	293,355	-	293,355	341,528
Endowment Funds	16	-	-	7,244,477	7,244,477	6,948,400
Revaluation Reserve		84,706	5,876	190,557	281,139	752,545
<b>Total Funds</b>		262,066	299,231	7,435,034	7,996,331	8,211,434

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the Trustees on 20 July 2016.

Director: Paul Southworth OBE

Director: Alan Maskell

**NOTES TO THE FINANCIAL STATEMENTS**

**1 STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2015**

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2015 £
<b>Income and endowments from:</b>					
Donations and legacies	2	44,827	222,466	4,153,052	4,420,345
Charitable activities	3	112,794	771,247	-	884,041
Investments	4	6,316	1,524	132,439	140,279
Other	5	14,883	-	-	14,883
<b>Total income</b>		<b>178,820</b>	<b>995,237</b>	<b>4,285,491</b>	<b>5,459,548</b>
<b>Expenditure on:</b>					
Raising funds	7	111,193	-	701	111,894
<b>Charitable activities:</b>					
Grants payable	6	-	812,568	235,472	1,048,040
Expenditure on charitable activities	7	154,656	1,200	-	155,856
Total charitable activities		154,656	813,768	235,472	1,203,896
<b>Total expenditure</b>		<b>265,849</b>	<b>813,768</b>	<b>236,173</b>	<b>1,315,790</b>
<b>Net (expenditure)/income before net gains/(losses) on investments</b>	8	<b>(87,029)</b>	<b>181,469</b>	<b>4,049,318</b>	<b>4,143,758</b>
Net gains on investments		34,508	7,122	484,841	526,471
<b>Net (expenditure)/income</b>	8	<b>(52,521)</b>	<b>188,591</b>	<b>4,534,159</b>	<b>4,670,229</b>
<b>Transfers between funds</b>		<b>178,316</b>	<b>(28,660)</b>	<b>(149,656)</b>	<b>-</b>
<b>Net movement in funds</b>		<b>125,795</b>	<b>159,931</b>	<b>4,384,503</b>	<b>4,670,229</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward at 1 April 2014		111,105	194,099	3,236,001	3,541,205
<b>Total funds carried forward at 31 March 2015</b>		<b>236,900</b>	<b>354,030</b>	<b>7,620,504</b>	<b>8,211,434</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

<b>2</b>	<b>Donations and legacies</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	<b>Unrestricted Funds</b>		
	David Laing Foundation	7,000	5,000
	David Norman Taylor Educational and Aid for the Elderly Trust	782	500
	Local Giving	1,550	2,221
	Northamptonshire 100 Subscriptions	17,537	18,458
	Northamptonshire Education Trust	4,917	-
	Royal & Derngate	-	8,064
	St. Giles Charity	2,500	-
	Other	15,735	10,584
	<b>Total unrestricted funds</b>	<b>50,021</b>	<b>44,827</b>
	<b>Restricted Funds</b>		
	Always a Chance	110	-
	Arts and Music Fund	766	-
	Briggs & Forrester Fund	1,875	-
	David Keith Finnimore First World War Centenary Scholarship Fund	5,000	-
	David Laing Foundation Adrenaline Alley Loan Fund	-	200,000
	David Norman Taylor Educational and Aid for the Elderly Trust	6,818	4,500
	Fair Deal for Kids Campaign	1,567	-
	Hevey Building Supplies Fund	5,000	-
	Northamptonshire 100 Fund	8,768	9,646
	Scotts of Thrapston Fund	5,000	-
	St. Giles Charities Trust Fund	25,000	-
	Surviving Winter Fund – Northamptonshire	13,007	8,320
	<b>Total restricted funds</b>	<b>72,911</b>	<b>222,466</b>
	<b>Endowment Funds</b>		
	<b>(a) Community First Endowment Fund</b>		
	Always a Chance	1,000	-
	Constance Travis	-	1,000,000
	Hardingstone Relief in Need	-	1,563
	Hevey Building Supplies	5,000	10,000
	John Armitage	36,000	-
	Northamptonshire 100	-	8,290
	Northamptonshire High Sheriff's Initiative Fund	-	3,180
	Office of the Third Sector	-	1,039,262
	The Northampton Queen's Institute	6,646	1,043,325
	The University of Northampton	144	-
	Wilson Browne	104	11,242
	Other	-	7,034
	<b>Total community first endowment fund</b>	<b>48,894</b>	<b>3,123,896</b>
	<b>(b) All other Endowment Funds</b>		
	Fredericks Regional Growth Fund – Daventry District Council	-	12,000
	Northamptonshire 100	17,537	9,456
	Northamptonshire Educational Trust Fund	98,348	-
	Northamptonshire High Sheriff's Initiative Fund	4,009	5,957
	The Compton Fund for Arts, Culture and Heritage in Northamptonshire	-	1,000,000
	Other	300	1,743
	<b>Total other endowment funds</b>	<b>120,194</b>	<b>1,029,156</b>
	<b>Total endowment funds</b>	<b>169,088</b>	<b>4,153,052</b>
	<b>Total income from donations and legacies</b>	<b>292,020</b>	<b>4,420,345</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

<b>3</b>	<b>Charitable activities</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	<b>Unrestricted Funds</b>		
	Burton Wold Wind Farm	7,500	-
	Comic Relief	4,688	2,441
	Heart of England Community Foundation	-	150
	Kingswood and Hazel Leys Big Local	2,000	-
	Leicester Charity Link	-	9,417
	London Community Foundation	1,000	3,750
	Northampton Borough Council	3,580	3,000
	Northamptonshire County Council	51,000	76,000
	Voluntary Impact Northamptonshire	25,000	14,583
	Yelvertoft Wind Farm	6,718	3,453
	<b>Total unrestricted funds</b>	<b>101,486</b>	<b>112,794</b>
	<b>Restricted Funds</b>		
	Burton Wold Wind Farm Community Benefit Fund	54,817	-
	Comic Relief Northamptonshire	45,970	23,246
	Coventry Community Building Society Fund	-	1,500
	Kingswood and Hazel Leys Big Local Community Chest Fund	20,000	-
	Northampton Borough Council Small Grants Fund	47,170	47,000
	Northamptonshire County Council Seed Innovation Grants Fund	-	180,000
	Northamptonshire County Council Small Grants Fund	217,800	217,800
	Northamptonshire County Council Strategic Arts Grants Fund	93,000	93,000
	Northamptonshire County Council Youth Grants Fund	157,500	157,500
	Yelvertoft Wind Farm Community Benefit Fund	50,509	51,201
	<b>Total restricted funds</b>	<b>686,766</b>	<b>771,247</b>
	<b>Total income from charitable activities</b>	<b>788,252</b>	<b>884,041</b>
<b>4</b>	<b>Investment income</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	Fixed asset investments	212,809	136,000
	Interest on bank accounts	2,517	4,279
	<b>Total investment income</b>	<b>215,326</b>	<b>140,279</b>
<b>5</b>	<b>Other income</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	Sundry income	3,870	14,883
	<b>Total other income</b>	<b>3,870</b>	<b>14,883</b>
<b>6</b>	<b>Charitable activities</b>	<b>2016</b>	<b>2015</b>
		<b>£</b>	<b>£</b>
	<b>Grants payable (Appendix 1)</b>		
	Individuals	62,850	68,548
	Groups	987,795	979,492
	<b>Total grants payable</b>	<b>1,050,645</b>	<b>1,048,040</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**7 Analysis of support costs**

Support cost	Raising funds	Charitable activities	Total	Basis of Allocation
Staff costs	£90,975	£89,193	<b>£180,168</b>	Direct staff cost
Other staff related costs	£6,544	£4,358	<b>£10,902</b>	Direct staff cost
Contracted-out services	£12,004	£20,966	<b>£32,970</b>	Activity based
Governance	-	£9,600	<b>£9,600</b>	Direct cost
Investment Management	£17,331	-	<b>£17,331</b>	Direct cost
IT	£4,419	£6,319	<b>£10,738</b>	Activity based
PR & Marketing	£11,915	£5,585	<b>£17,500</b>	Activity based
General office costs	£3,265	£34,991	<b>£38,256</b>	Usage allocation
<b>Total</b>	<b>£146,453</b>	<b>£171,012</b>	<b>317,465</b>	

<b>Cost of raising funds</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Staff salaries	90,975	81,113
Other staff-related costs	6,544	12,219
Consultancy fees	12,004	8,131
Publicity & marketing	19,599	9,730
Investment Management fees	17,331	701
<b>Total cost of raising funds</b>	<b>146,453</b>	<b>111,894</b>
<b>Grant support costs</b>		
Staff salaries	89,193	78,695
Other staff-related costs	4,358	7,675
Rent & rates	1,588	10,460
Office furniture & equipment	122	2,441
Telephones, postage, printing & stationery	6,820	10,400
IT Support	4,419	1,683
Consultancy fees	20,966	19,547
Audit fees	9,600	6,000
Legal fees	-	1,080
Depreciation	10,357	1,367
Office refurbishment	9,385	-
Other	14,204	16,508
<b>Total cost of charitable activities</b>	<b>171,012</b>	<b>155,856</b>

**8 Net expenditure for the year**

This is stated after charging:

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Staff pension contributions	2,555	1,363
Depreciation	10,357	1,367
Auditor's fees	9,600	6,000

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

<b>9 Trustees and Employees</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Salaries	163,037	145,715
Social Security costs	14,576	12,730
Pension costs	2,555	1,363
<b>Total employee salary costs</b>	<b>180,168</b>	<b>159,808</b>

The average employee headcount during the financial year was 5.41 (2015: 5) and the average number of employees (full-time equivalent) was 5.17 (2015: 4.78). One employee (2015: none) earned in excess of £60,000 during the year in the following salary bands:

<b>Salary bands</b>	<b>2016</b>	<b>2015</b>
£60,000 to £70,000	1	-

During the period the trustees received remuneration totalling £nil (2015: £nil). No claims were made by the trustees for reimbursement of expenses in this or the previous year.

The Foundation contributes to a defined contribution pension scheme on behalf of certain employees. The assets of this scheme are held separately from the Foundation. The total cost to the Foundation for the year was £2,555 (2015: £1,363).

The salary costs were allocated to the following activities on the basis of the activities of each member of staff who works for the Foundation (2015 in parenthesis):

Raising funds	£90,975	(£81,113)
Charitable activities	£89,193	(£78,695)
	<b>£180,168</b>	<b>(£159,808)</b>

**10 Volunteers**

The Foundation trains and co-ordinates a network of volunteer grants assessors who support the assessment of grant applications for grants panels.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**11 (a) Fixed Assets**

	Leasehold Improvements £	IT Equipment £	Telecoms Equipment £	Other Equipment £	Total £
Cost at 1 April 2015	31,500	14,784	3,589	1,062	50,935
Additions during the year	39,145	1,056	2,809	1,794	44,804
<b>Cost at 31 March 2016</b>	<b>70,645</b>	<b>15,840</b>	<b>6,398</b>	<b>2,856</b>	<b>95,739</b>
Depreciation at 1 April 2015	-	7,077	3,589	1,062	11,728
Charge for the year	6,109	3,425	624	199	10,357
<b>Depreciation at 31 March 2016</b>	<b>6,109</b>	<b>10,502</b>	<b>4,213</b>	<b>1,261</b>	<b>22,085</b>
<b>Net Book Value</b>					
<b>At 31 March 2016</b>	<b>64,536</b>	<b>5,338</b>	<b>2,185</b>	<b>1,595</b>	<b>73,654</b>
<b>At 31 March 2015</b>	<b>31,500</b>	<b>7,707</b>	<b>-</b>	<b>-</b>	<b>39,207</b>

**11 (b) Fixed Asset Investments**

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2016 £	Total 2015 £
Valuation at 1 April 2015	134,185	252,211	7,466,467	7,852,863	3,213,965
Additions	-	-	1,121,457	1,121,457	4,789,828
Disposals	(20,240)	(214,397)	(1,137,188)	(1,371,825)	(677,401)
Realised (losses) / gains on disposals during the year	(5,877)	7,509	323,313	324,945	4,612
Increase / (decrease) in market value during the year	16,767	(6,626)	(481,547)	(471,406)	521,859
<b>Valuation at 31 March 2016</b>	<b>124,835</b>	<b>38,697</b>	<b>7,292,502</b>	<b>7,456,034</b>	<b>7,852,863</b>

The historical cost of investments held at 31 March 2016 was £7,174,895 (2015: £7,100,318).

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**11 (b) Fixed Asset Investments (continued)**

Investments are held in funds held with a variety of Open Ended Investment Companies and Unit Trusts. These investments are analysed as follows:

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Collective Equities	4,351,724	4,823,514
Fixed Income	286,630	596,315
Commercial Property	812,623	988,113
Multi-Asset / Infrastructure	1,302,504	884,293
Structured Products	310,170	327,829
Other	392,383	232,799
<b>Total Fixed Asset Investments</b>	<b>7,456,034</b>	<b>7,852,863</b>

At 31 March 2016, the following holdings within the investment portfolio represented more than 5% of the value of the fund.

	<b>Value</b>	
	<b>£</b>	<b>%</b>
CCLA COIF Charities Investment Fund	4,361,043	58.49

**12 Debtors**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Debtors & accrued income	22,010	324,647
Prepayments	22,063	8,952
<b>Total debtors</b>	<b>44,073</b>	<b>333,599</b>

**13 Creditors**

	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Committed grants	127,661	168,619
Taxes and social security	-	4,077
Accruals & deferred income	11,506	323,770
Other	994	14,379
<b>Total creditors</b>	<b>140,161</b>	<b>510,845</b>

**Deferred income**

	<b>2016</b>
	<b>£</b>
Deferred income at 1 April 2015	319,244
Resources deferred in the year	-
Amounts released from prior year	(319,244)
<b>Total deferred income</b>	<b>-</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**14 Share Capital and Members Liability**

The company is limited by guarantee and does not have share capital.  
In the event of the charity being wound up, every director, whilst a director and within one year of ceasing to be a director, undertakes to contribute a maximum of £10 to meet the liabilities of the charity.

**15 Ultimate Controlling Party**

The charity is under the ultimate control of its trustees who are listed on page 2.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**16 Endowment Funds**

	<b>Balance b/fwd £</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance c/fwd £</b>
David Laing Family Endowment Fund	78,608	1,233	-	(1,188)	78,653
Fredericks Regional Growth Fund	105,007	7,751	(41,552)	-	71,206
Henry Martin Centenary Endowment Fund	23,446	368	-	(354)	23,460
Northamptonshire 100 Endowment Fund	10,914	18,018	-	-	28,932
Northamptonshire High Sheriff's Initiative Endowment Fund	116,983	5,929	-	-	122,912
Northamptonshire Education Trust Endowment Fund	-	100,368	-	-	100,368
Permanent Endowment Fund	278,807	5,336	-	(4,222)	279,921
The Compton Fund for Arts, Culture and Heritage in Northamptonshire	969,764	13,991	(50,178)	(14,275)	919,302
	<b>1,583,529</b>	<b>152,994</b>	<b>(91,730)</b>	<b>(20,039)</b>	<b>1,624,754</b>
<b>Grassroots Endowment Funds:</b>					
Burnett Grassroots Endowment Fund	197,582	2,989	(4,048)	(2,956)	193,567
Cave & Sons Grassroots Endowment Fund	13,251	181	-	(1,193)	12,239
Cecil Petitt Grassroots Endowment Fund	100,008	1,485	(1,900)	(2,489)	97,104
General Grassroots Endowment Fund	153,471	2,408	(17,331)	(2,320)	136,228
Genesis Housing Grassroots Endowment Fund	69,670	1,093	-	(1,053)	69,710
Henry Martin Centenary Grassroots Endowment Fund	18,408	245	(1,903)	(264)	16,486
Jonathan Pearson Grassroots Endowment Fund	69,572	321	(11,650)	(10,884)	47,359
Northamptonshire High Sheriff's Initiative Grassroots Endowment Fund	254,390	3,657	(10,767)	(1,077)	246,203
Spire Homes Grassroots Endowment Fund	175,529	2,557	(5,300)	(2,612)	170,174
Sutton Bassett Village Trust Grassroots Endowment Fund	4,421	61	(400)	(64)	4,018
Wooden Spoon Grassroots Endowment Fund	155,252	2,417	(6,250)	(2,300)	149,119
<b>Total Grassroots Endowment funds</b>	<b>1,211,554</b>	<b>17,414</b>	<b>(59,549)</b>	<b>(27,212)</b>	<b>1,142,207</b>

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**16 Endowment Funds (continued)**

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
<b>Community First Endowment Funds:</b>					
Always a Chance Community First Endowment Fund	191,496	1,002	-	(2,880)	189,618
Burnett Community First Endowment Fund	47,533	(2)	(991)	(706)	45,834
Constance Travis Community First Endowment Fund	1,572,182	(582)	(55,147)	(23,165)	1,493,288
David Laing Family Community First Endowment Fund	406,896	(9)	(10,624)	(6,024)	390,239
General Community First Endowment Fund	14,191	(16)	(1,064)	(976)	12,135
Henry Martin Centenary Community First Endowment Fund	86,768	(9)	-	(1,301)	85,458
Hevey Building Supplies Community First Endowment Fund	15,941	5,135	-	(774)	20,302
John Armitage Community First Endowment Fund	120,903	37,329	(3,157)	(2,070)	153,005
Margaret Giffen Community First Endowment Fund	366,071	26	(37,477)	(5,210)	323,410
Northamptonshire 100 Community First Endowment Fund	113,212	(2)	-	(5,600)	107,610
Northamptonshire High Sheriff's Initiative Community First Endowment Fund	29,892	(3)	-	-	29,889
Northamptonshire St John's Ambulance Community First Endowment Fund	17,123	(11)	-	(471)	16,641
Rachael's Fund	50,342	83	(1,500)	(745)	48,180
The Compton Community First Endowment Fund	62,446	(7)	-	(936)	61,503
The Northampton Queen's Institute Community First Endowment Fund	1,657,431	6,842	(20,000)	(24,763)	1,619,510
The University of Northampton Community First Endowment Fund	4,851	148	(125)	(73)	4,801
Wellingborough Relief in Need Community First Endowment Fund	22,570	(1)	(589)	(334)	21,646
Wilson Browne Community First Endowment Fund	17,402	115	-	(259)	17,258
Wooden Spoon Community First Endowment Fund	28,171	(2)	-	(423)	27,746
<b>Total Community First Endowment funds</b>	<b>4,825,421</b>	<b>50,036</b>	<b>(130,674)</b>	<b>(76,710)</b>	<b>4,668,073</b>
<b>Total Endowment funds</b>	<b>7,620,504</b>	<b>220,444</b>	<b>(281,953)</b>	<b>(123,961)</b>	<b>7,435,034</b>

The income figures shown in the table above include realised and unrealised losses on investment assets of £158,234 reported in the statement of financial activities on page twenty three.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**16 Endowment Funds (continued)**

During 2015/16 the Foundation received £169,088 (2015: £4,153,052) in Endowment Fund donations. The endowment funds totalled £7,435,034 as at 31 March 2016.

A Midcounties Cooperative Community Fund was established with Birmingham & Black Country Community Foundation. Northamptonshire Community Foundation paid the relevant Grassroots endowment match funding into the Midcounties Co-operative Fund investment account managed by Deutsche Bank. Midcounties Co-operative has transferred dormant Funds to the Deutsche Bank Accounts. The trust deed that Birmingham & Black Country Community Foundation had with Midcounties Cooperative Community Fund, appointed Birmingham & Black Country Community Foundation as the corporate trustee but made provision for Birmingham & Black Country Community Foundation to be replaced by Midcounties Cooperative Community Fund. Midcounties Cooperative Community Fund exercised this option in December 2013 and from that date Birmingham & Black Country Community Foundation had no involvement with the funds. The trust deed made no reference to the grassroots endowment belonging to Northamptonshire Community Foundation as participating Foundation. Therefore, until discussions with Midcounties Cooperative Community Fund have been resolved regarding this matter the value of this fund has been written down from the original valuation of £100,000 to £nil (2015: £nil).

A Regional Growth Fund has been established with the Frederick's Foundation. Frederick's Foundation Northamptonshire is the result of partnership between Frederick's Foundation, a registered charity set up to help people to succeed in business, and Northamptonshire Community Foundation. Funded by the Regional Growth Fund, the partnership enables Frederick's to lend money to disadvantaged individuals and businesses in the county who cannot get finance by any other means, the foundation uses its experience and expertise working locally, linking donors with local projects that need their support.

**Transfers from Endowment Funds**

Provision is made in the majority of Endowment funds for management and administration costs. These costs are borne by unrestricted funds and then an appropriate transfer is made in accordance with the funding contract on an annual basis.

**17 Designated Funds**

Within the Unrestricted funds the trustees have designated separate funds totalling £116,869 (2015: £98,004). This includes £13,730 (2015: £10,741) that has been set aside by the trustees to cover potential financial liabilities that would arise if the organisation were to close. In addition, the trustees have set up a separate designated premises fund of £43,500 (2014: £87,263) to cover future costs for 5 years arising from the Foundation's office premises and a designated key-man fund of £59,639 (2015: £nil) to cover 6 months of salary costs of key management staff in case of long-term sickness.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**18 Restricted Funds**

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Always a Chance	-	110	-	-	110
Arts and Music Fund	-	766	(1,520)	848	94
BLF Awards for All	1,200	-	(1,200)	-	-
Briggs & Forrester	-	1,875	(2,875)	1,000	-
Burton Wold Wind Farm					
Community Benefit Fund	-	54,817	-	-	54,817
Comic Relief Northamptonshire	1,653	45,970	(46,578)	-	1,045
Coventry Community Building Society Fund	1,500	-	(1,500)	-	-
David Keith Finnimore World War One Centenary Scholarship	-	5,000	(5,000)	-	-
DLF Adrenaline Alley Loan	225,206	827	(100,087)	(46,678)	79,268
Fair Deal for Kids Campaign	-	1,567	(4,007)	10,000	7,560
Genesis Housing Fund	15,592	-	(5,000)	-	10,592
Hevey Building Supplies Fund	-	5,000	(2,890)	500	2,610
KHL Big Local Community Chest	-	20,000	(7,759)	-	12,241
Northampton Borough Council Small Grants Fund	13,121	47,170	(35,601)	-	24,690
Northamptonshire County Council Seed Innovation Fund	71,070	-	(71,070)	-	-
Northamptonshire County Council Small Grants Fund	572	217,800	(233,990)	16,200	582
Northamptonshire County Council Strategic Arts Fund	(51,800)	93,000	(25,000)	(16,200)	-
Northamptonshire County Council Youth Grants Fund	-	157,500	(152,657)	(2,020)	2,823
David Norman Taylor Educational and Aid for the Elderly Trust (Elder's Fund)	36	6,818	-	-	6,854
Northamptonshire Sporting Champions Fund	15,924	-	(10,000)	-	5,924
Northamptonshire 100 Fund	10,467	8,768	(11,634)	5,600	13,201
Northamptonshire St. John's Ambulance Fund	2,194	80	-	1,243	3,517
Scotts of Thrapston Fund	-	5,000	-	-	5,000
St. Giles Charities Trust Fund	-	25,000	(24,466)	-	534
Surviving Winter Fund Northamptonshire	10,520	13,007	(2,990)	-	20,537
Yelvertoft Wind Farm Community Benefit Fund	36,775	50,509	(40,052)	-	47,232
<b>Total restricted funds</b>	<b>354,030</b>	<b>760,584</b>	<b>(785,876)</b>	<b>(29,507)</b>	<b>299,231</b>

The income figures shown in the table above include realised and unrealised gains on investment assets of £883 reported in the statement of financial activities on page twenty three.

Details of the restricted funds above are set out on pages nine to thirteen of the trustees' report.

**Transfers from Restricted Funds**

Provision is made in the majority of restricted funding streams for management and administration costs. These costs are borne by unrestricted funds and then an appropriate transfer is made in accordance with the funding contract on an annual basis.

**NOTES TO THE FINANCIAL STATEMENTS (continued)**

**19 Related Party Transactions**

During the year, the David Laing Foundation made donations totalling £7,000 (2015: £205,000) to the Foundation. The Foundation also moved into its new offices courtesy of the David Laing Foundation. NCF will occupy the building for the next 10 years, on a low peppercorn rent. The space in the new building has allowed the team to grow with the opportunity to sub-let the top floor to another charitable organisation in the coming year. The Patron of the Foundation, David Laing, is a trustee of this organisation.

In addition, Deirdre Fenwick, who is President of the Foundation, made a donation of £125 (2015: £125) to the Foundation.

Donations totalling £1,415 (2015: £1,250) were also received from Northamptonshire Enterprise Partnership of which Victoria Miles is a Board member.

The Foundation also received donations of £938 (2015: £nil) from Paul Southworth OBE, £10 (2015: £nil) from Sandra Bell, £313 (2015: £nil) from Alan Maskell, £2,500 (2015: £nil) from Paul Parsons, £923 (2015: £875) from Robert Tomkinson, £125 (2015: £125) from Sally Robinson, £625 (2015: £3,125) from James Shepherd-Cross and £375 (2015: £94) from Guy Schanschieff MBE, all of whom have been Trustees of the Foundation during the year ended 31 March 2016. Kevin Smith, along with his wife, made donations to the Foundation of £1,250 (2015: £729). Kevin provided financial and payroll services to the Foundation on a self-employed basis during the year ended 31 March 2016.

The Foundation holds funds of £239,401 (2015: £245,115) on behalf of the Burnett family of which Anne Burnett is a trustee of the charity and £189,728 (2015: £191,496) on behalf of the Always a Chance charity of which David Knight is a trustee.

Guy Schanschieff MBE and Victoria Miles are both trustees of The Northampton Theatres Trust Limited. This organisation received grants totalling £1,520 (2015: £1,845) for Royal & Derngate Theatre bursaries from the Arts & Music Fund.

No further transactions requiring disclosure under FRS8 occurred during the year.

**20 First Year Adoption of SORP 2015 (FRS 102)**

The charitable company has adopted SORP 2015 (FRS 102) for the first time in the year ended 31 March 2016.

There is no material effect of the transition from SORP 2005 to FRS 102 to be reflected in these financial statements. Accordingly, no reconciliation of total funds or comparative period statement of financial activities is provided.

**21 Operating lease**

The Foundation moved into its new offices courtesy of the David Laing Foundation and will occupy the building for the next 10 years, on a low peppercorn rent. The non-cancellable operating lease for this is currently being finalised and, therefore, details of the future financial commitments under this operating lease cannot be provided at present.