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ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

LEGAL AND ADMINISTRATIVE INFORMATION

Charity Name:	Northamptonshire Community Foundation
Company Registration Number:	4269030
Charity Registration Number:	1094646
Registered Office:	18 Albion Place Northampton NN1 1UD
Trustees:	Paul Southworth OBE, DL (Chair) Virginia Anne Burnett DL Debra Charles (appointed 10 April 2019) Joanna Gordon John Griffiths-Elsden David Knight Jenny Jackson-Stops (appointed 10 April 2019) Janine Jepson Philip Lomas (resigned 22 January 2019) Deirdre Newham MBE, DL, JP, MA(Hon) Paul Parsons Sally Robinson (resigned 21 November 2018) Hassan Shah Dawn Thomas (resigned 21 November 2018)
Company Secretary:	Kevin Smith
Chief Executive	Victoria Miles DL
Main Bankers:	Unity Trust Bank plc Four Brindleyplace Birmingham B1 2JB
Solicitors:	Hewitsons LLP Elgin House Billing Road Northampton NN1 5AU
Auditors:	Harris & Co 2 Pavilion Court 600 Pavilion Drive Northampton NN4 7SL
Investment Managers:	Rathbone Investment Management Colmore Building 20 Colmore Circus Queensway Birmingham B4 6AT CCLA Senator House 85 Queen Victoria Street London EC4V 4ET

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES

The Trustees of Northamptonshire Community Foundation present their annual report and audited financial statements for the year ended 31 March 2019. The Trustees constitute Directors of the charitable company for Companies Act 2006 purposes. The annual report incorporates the Directors' report.

Constitution

The Foundation, which was incorporated in England and Wales on 13 August 2001 as a private company limited by guarantee, obtained registered charity status on 15 November 2002. Its governing document is its Memorandum and Articles of Association. All liability of the members is limited to £10 each.

Structure, governance and management

The Board of Trustees plays an important part in fulfilling the Foundation's purpose and vision. The Trustees are committed to creating a diverse Board representing all parts of the community and will continue to develop its work in this area during 2019/20.

The Memorandum and Articles of Association of Northamptonshire Community Foundation provides for a minimum of three directors with no defined maximum.

New trustees are found from the contacts and networks of existing trustees. When recruiting new trustees the Board looks for individuals with skills and experience which are of value to the Foundation and are not represented by existing trustees. Potential trustees are interviewed by the Board and when a new director joins the Board he/she is provided with a "Trustee Induction Pack" which provides comprehensive information about the Foundation.

Day to day decisions are delegated to the Chief Executive and staff team. Unusual or significant decisions are made by the Board of Trustees on recommendations from the Chief Executive.

The Foundation operates a remuneration policy whereby an annual percentage award is considered for all directly employed staff, from 1st April each year, and that the individual percentage be so calculated to include:

- a) Personal performance of the Employee, during the year under review;
- b) Financial performance of the Foundation as a whole during the year; and
- c) Movement in the Retail Prices Index (RPI) since the previous review.

Given the size of the Organisation, the Trustees do not believe that a set salary scale for each post is appropriate or beneficial.

The average employee headcount during the financial year was 7.58 (2018: 7.00) and the average number of employees (full-time equivalent) was 7.31 (2018: 6.62). One employee earned in excess of £60,000 and the total remuneration paid to the key management personnel during the year was £115,470 (2018: £107,916).

During the period the Trustees received no remuneration and no claims were made by Trustees for the reimbursement of travel expenses in this financial year.

The charitable company received donations totalling £127,084 (2018: £46,742) during the financial year from the David Laing Foundation of which David Laing, HM Lord Lieutenant of Northamptonshire and Patron of the Foundation, is a trustee. David Laing is also the Landlord of the property where the Foundation's offices are located. In general, related party transactions are recorded as their open market value but this is held on a 10 year lease with a peppercorn rent of £1 per annum, which is due to expire in 2026. In addition, Deirdre Fenwick, who is President of the Foundation, made a donation of £250 (2018: £125) to the Foundation. Robert Tomkinson made a donation of £875 (2018: £875), Keith Davidson made a donation of £550 (2018: £300) and Sally Robinson made a donation of £173 (2018: £125), all of whom are Members of the Foundation. The charitable company also received donations during the financial year of £2,474 (2018: £2,500) from Paul Southworth OBE, DL, £625 (2018: £2,505) from Virginia Anne Burnett DL, £1,250 (2018: £1,250) from Paul Parsons and £313 (2018: £nil) from Joanna Gordon, all of whom have been Trustees of the Foundation during the financial year. The charitable company also received a donation of £250 (2018: £nil) from Novacraft Ltd of which Debra Charles is the Founder and CEO and a Trustee of the Foundation.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Structure, governance and management (continued)

Funds totalling £266,775 (2018: £263,897) are held on behalf of the Burnett family of which Virginia Anne Burnett DL is a trustee of the charity. Funds totalling £292,671 (2018: £272,720) are held on behalf of the Always a Chance charity of which David Knight is the Chair.

Joanna Gordon and Victoria Miles DL were both on the management committee of The Northampton Theatres Trust Limited. This organisation received grants totalling £7,900 (2018: £1,600) from the Foundation for the Royal & Derngate Theatre and the Corby Cube Theatre Trust. Virginia Anne Burnett DL is a Trustee of the Kings Heath Boxing Club, which received grants totalling £8,324 (2018: £8,375) from the Foundation. Paul Parsons is a Trustee of the Peterborough Cathedral Development and Preservation Trust CIO, which received grants totalling £1,000 (2018: £1,000) from the Foundation.

The Northamptonshire Community Foundation is part of a network of 46 Community Foundations in the UK that are Quality Accredited, which requires an independent audit. Each Community Foundation is an independent charity that covers a defined geography, usually a "County" or recognised metropolitan area. There are three national Community Foundations covering Scotland, Wales and Northern Ireland.

The Quality Accreditation is a scheme developed by the UK Community Foundation Network in response to:

- A desire to be able to demonstrate that Foundations are working to improve their standards in a transparent way, and
- The need to be able to give confidence to potential donors and investors particularly with reference to suggestions to professional advisers who seek to signpost their clients to individual **accredited** Community Foundations.

The accreditation process is similar to many other quality assurance schemes but has the advantage of being developed specifically for Community Foundations; the Northamptonshire Community Foundation is measured every three years and has successfully passed Quality Accreditation since its inception. The Foundation successfully completed the fourth accreditation process during 2017. There are set standards in 4 areas, which are Strategy, Governance and Risk, Financial and Information Management, Philanthropy Services; Donor Management and Grant making, Ambition, Culture and Organisational and Network Development.

Objective and activities

The objects of the charitable company are:

1. The promotion of any charitable purposes for the benefit of the community in the County of Northamptonshire and in particular the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness.
2. Other exclusively charitable purposes in the United Kingdom and elsewhere which are in the opinion of the Trustees beneficial to the community including those in the area of benefit.

Our Mission

Our mission is to help build stronger communities, encouraging local giving and providing a cost-effective way for donors to make a long-term difference in their local area. Through our understanding of local issues we aim to make perceptive and well-targeted grants that secure the future for generations to come.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Grant making

Our primary focus for grant making for 2018-19 has been continuing to demonstrate the difference that donations and grants are making to Northamptonshire and local communities within through our impact assessment framework and also with the launch of our first 'Hidden Needs' report we have focused our grant making on addressing priority needs within Northamptonshire.

Since 2011 Northamptonshire Community Foundation has been directly involved in developing and piloting an impact assessment tool on behalf of UKCF, the national network of Community Foundations. The result of 3 years development work is a framework for providing compelling evidence of the impact of donor investment in community grant making. We are part of the UKCF impact steering group which is in the process of developing an updated framework.

The Impact Committee, which, in addition to small and community grants panels, enables the Foundation to reflect on performance of grant making delivery to educate, celebrate achievements and identify challenges.

Learning and training resources

The Foundation, according to determined need and resources, provides workshops and one to one specialised tailored support to potential grant recipients to aid their understanding of our grant making services including monitoring and evaluation requirements as determined by their contracts. We strongly believe in nurturing a culture of giving and provide a 'Young Philanthropy' programme to raise awareness of our activities to a younger generation and support future employability. This year we have employed a Programmes Officer to extend the training offer we can provide for small charities and voluntary groups.

Collaboration and Creativity

We ensure that we 'keep an edge' in the development of our services; This includes keeping up to date with the latest digital technologies and trends such as having a social media presence, and reviewing new practices in grant making. We look beyond standard approaches and promote innovative and collaborative ways of working which has recently been pilot tested through addressing challenging issues such as fuel and food poverty. We collaborate with other agencies in order to find new ways to increase financial resources that are available to local charities and community groups.

Community Leadership

Because of their experience working with a variety of donors, professionals, grantees and units of government, Community Foundations' board and staff often have special insights into community issues. An example of this activity in the last year has been working in partnership with Voluntary Impact Northamptonshire to up-skill community groups in measuring impact and convening the Northamptonshire Food Poverty Network to tackle food insecurity. The CEO of the Foundation is a Board Director of Commsortia, a consortium of voluntary, community and social enterprises coming together to deliver services and contracts for the people of Northamptonshire. The Deputy CEO is an Impact Champion working alongside other impact innovators in partnership with New Philanthropy Capital.

Commitment to the Environment

Northamptonshire Community Foundation continues to look at ways in which it can reduce its paper waste, general recycling and also set a good example to groups that it funds and works with. The online application form and monitoring report system (with support to the 'digitally excluded') has been successful and a recent survey to groups who have taken part in using the online application system revealed a high rate of client satisfaction. We continue to scan and store documents electronically to cut down on paper and traditional filing. We continue supporting groups with information and guidance to support best practice in project delivery and environmental concerns, e.g. regular e-alerts on policy and practice, participation in workshops promoting community use of green spaces and where to access funding, supporting projects that are widening out environmental good practice within our communities and signposting other groups to them in order to share information and learning.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Alternative accessible formats across the ability spectrum

Northamptonshire Community Foundation works closely with appropriate agencies to ensure that where possible we can provide alternative accessible formats of our application form and guidance to all communities across the ability spectrum.

Social investment activities

Northamptonshire Community Foundation does not currently undertake social investment activities. However, the Foundation will be considering the issue of loan funding for community groups as part of its charitable and investment activities in the future.

Volunteers

Northamptonshire Community Foundation trains and co-ordinates a network of volunteer Grants Assessors who support the assessment of grant applications for grants panels and a network of volunteer grants advisors who attend and advise on grants panels.

Northamptonshire Community Foundation's core financial purpose is to raise a permanent endowment fund for the benefit of people in Northamptonshire, and to use the income from the fund to support groups working to raise the quality of community life and tackle disadvantage. Each year we aim to provide an effective and efficient means through which individuals, businesses, local authorities and other donors/funders can distribute financial support to communities in the County to both achieve their objectives whilst meeting the needs of the community.

The Foundation has been successful in raising the permanent endowment from £450,000 at 31 March 2007 to an overall Endowment Fund £10,145,902 at 31 March 2019 and with total funds under management of £10,859,429.

Since its inception, the Foundation has built up an excellent track record of delivering grants to the most hard to reach grassroots' community groups in the County.

The Foundation is uniquely placed within Northamptonshire to have real and reliable insight into the needs of local communities. This is achieved through its network of advisory panels, outreach workers, the many voluntary sector contacts that have been developed, the large number of organisations that it has already supported financially, and through its Trustees, its Development Board members and through its philanthropists. Significantly our first Hidden Needs report has provided the data to prioritise local needs.

The Foundation produces an Impact Review that provides an insight into how donations and grants are making a difference to communities in our County. This year's review identified key areas in which community groups and charities have been able to actively support people and the difference they have made to beneficiaries lives. By capturing this information we are better able to demonstrate the value of awarded projects and communicate this to current and potential donors and the wider community.

The Foundation has run a very successful programme of supported grant-making throughout the County. We are proud to have delivered vital support to our communities for over 17 years, distributing £12.4 million to over 3,700 charities, projects, and individuals. In 2018/2019, we awarded £1.0 million in grants to 445 beneficiaries.

The focus of the Trustees within the year continued to be the promotion of the work of the Foundation and the benefits of investing in community and voluntary organisations across the County.

Achievements and performance

Review of activities during the year

In terms of **Fund Development** the Foundation increased the value of a number of new funds through the generosity of the Constance Travis Endowment Match Challenge, including the Cecil Pettit Fund, The Suede Respite Fund and The John Armitage Charitable Trust. New flow through funds included The London Marathon Charitable Trust and The Tampon Tax Fund. The Foundation received during the financial year endowment donations of £1,139,801. The overall Endowment Fund stands at £10,145,902 at 31 March 2019.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Achievements and performance (continued)

The Foundation does not use the services of professional fundraisers or commercial participators to assist with its fund development. The Foundation abides by the Code of Fundraising practice introduced by the Fundraising Regulator and no complaints have been received regarding its fund development activities. Over the past twelve months the Foundation has reviewed its data protection and fundraising procedures ahead of the European General Data Protection Regulation (GDPR) coming into full effect in 2018. The Foundation takes the privacy of its donors extremely seriously. All information regarding donor funds are kept securely, with any unsolicited requested by members of the public or charities being handled by the CEO and Fund Development Manager.

The Trustees wish to thank all those individuals and organisations that have, either as donors or supporters, helped us to achieve a successful year. Our success would not be possible without their support and generosity. We would particularly like to thank those who have worked with us to raise the Foundation's profile and increase the resources made available to voluntary and community initiatives within the County.

Highlights throughout the year have included –

Hidden Needs– A year on since the Foundation launched its Hidden Needs Report in 2018, we presented the findings of the research that was carried out by the University of Northampton highlighting priority needs within the county. The findings of the research had informed the Foundation's grant making during 2018 and we measured the impact of those results which were presented to a wide range of partners and donors on how we can best work together to support the needs of local communities and build a better future for all.

Consistent level of Grant making – The Foundation for the fourth year running saw it giving out over £1 million in grant awards to charities, projects and individuals.

Constance Endowment Match Challenge

During this financial year we were in the middle of delivering the first 18 months of a match funding challenge in partnership with The Constance Travis Charitable Trust. Up to £2 million match funding has been made available to local donors, providing them with an opportunity to increase the value of their donations by 50%. The match has proved to be a real incentive to those wishing to invest in endowment funds with the Community Foundation and we look forward to working hard in drawing down the whole £2million match by July 2020.

Quality Accreditation

The staff and board of trustees are committed to providing a quality service to all our donors and of course our beneficiaries, we continue to ensure we reach the standards required by our Quality Accreditation and are constantly working towards this benchmark to ensure we remain one of the top three Community Foundations in the UK. We are also recognised for good fundraising practice by the Fundraising Regulator.

New Funding Programmes - The Foundation commenced year one delivery of a new fund on behalf of The London Marathon Charitable Trust supporting work around community sports projects in South Northants and Aylesbury Vale, we are working in partnership with Buckinghamshire Community Foundation on the promotion of the fund and grant making. The Foundation also delivered the Tampon Tax for Northamptonshire on behalf of UKCF supporting and empowering women and girls projects in the County. This also attracted local TV coverage from BBC Look East. The Foundation is working alongside the Horner Foundation to support the delivery of its new funding cycle targeting projects in Corby and Kettering to improve support networks for mothers and improve sexual health education.

Food Poverty Campaign Success – Northamptonshire Food Poverty Network has campaigned alongside the National End Hunger UK Campaign which included bringing an exhibition to a local theatre on food insecurity to educate and raise public awareness, several events and the re-launch of the Fair Deal for Kids appeal in partnership with the local newspaper after campaigning about child poverty. The network also had a week long End Hunger UK campaign which resulted in a campaign win as the Government will now start to officially measure food insecurity and this will help reduce food insecurity in the UK.

Young Philanthropy – The Foundation has continued its partnership with Northampton High School for Girls delivering a Young Philanthropy course for sixth formers.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Achievements and performance (continued)

Local Infrastructure support - We continue to complement and support the infrastructure work for the sector around the County. This includes delivering a range of services to groups around fundraising and funding research, monitoring, evaluation and measuring impact and providing local data on priority needs through our Hidden Needs Report.

Capture your Community – It was our intention to substantially raise the profile of the Foundation throughout the year and our Capture your Community photography competition was successfully launched for the third year running and allowed us the opportunity to reach out to a whole host of new people particularly on social media. The winner was announced at our Annual Awards Ceremony.

Surviving Winter Appeal – We continued to raise further donations and the profile of this vital appeal which raises essential funds to support older people in Northamptonshire through the bleak winter months. Others who generously gave their fuel allowance and donations to the campaign have helped raise over £217,756 since the Surviving Winter appeal launched in 2010.

Annual Awards - The Foundation's popular and well attended Annual Awards was held for the eighth year at the Royal Theatre. The awards are a popular event in the County's event calendar and the Theatre provides a magnificent backdrop to celebrate and recognise the vital and essential work delivered by some of the County's exceptional community groups. Over 350 people joined in the celebrations. The Foundation received significant sponsorship to stage the event from a wide variety of stakeholders for which we are very grateful and we received excellent media coverage, particularly from BBC Radio Northampton and the local press.

Marketing and communications

Continued support & creative giving - A huge thank you to all of those people from whom we have received donations. Our friends and supporters have volunteered their time and gifted venues to help run events such as coffee mornings and breakfast meetings. People opened their own homes to host and sponsor dinners and lunches all because they believe in supporting the Foundation which in turn supports the people of Northamptonshire.

Communications - Northamptonshire Community Foundation has an ongoing working culture of improving its public relations and communications with target audiences such as potential grant holders, existing grant recipients, the general public and donors. The Foundation has established a good relationship with the local media and continues to develop these links, with regular press coverage. Social media has grown significantly during the last year and our impact on Twitter, LinkedIn and Facebook enable us to reach to a wider group of people to help raise our profile.

The full-time role of the Communications Officer has significantly helped to raise the profile of the charitable company, which is a key objective of the Foundation's three year business plan.

➤ 'Word of Mouth' network

The Foundation now has an established presence within the County and, at the local grassroots level, there is a dynamic element of previous and current grant recipients, partner agencies and ambassadors (panel members, trustees, volunteers and staff) which will alert others to the possibilities of accessing funding. The Foundation has continued to build links with representatives working with 'hard to reach' communities and will continue to promote through established networks such as the funders' forum, rural community councils, thematic 'umbrella' organisations e.g. councils for ethnic minority communities, sports partnerships, councils for voluntary services, voluntary youth agencies and other networks.

➤ Posters and flyers

Promotional material for funds and grants has been updated and placed in areas such as community notice boards, community centres, shop fronts, schools and other key venues in local areas. In addition, key circulation groups such as the parish councils, primary care trusts, district councils and funding officer's networks, where they exist, have been utilised.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Marketing and communications (continued)

➤ Menu of Services

A full Menu of Services for Professional Advisers and Donors has been very useful in providing information about the services provided by the Foundation, it is published online and leaflets in printed brochures. The information is comprehensive and provides essential information on all of our philanthropic services. We would like to thank CCLA for generously sponsoring the publication and printing of the brochure and information leaflets.

➤ Communications and social media

We provide our own e-newsletters which go out to donors on average bi-monthly and a separate grants webletter to recipients is also sent approximately every 6 weeks. Regular updates are provided to donors and grantees regarding funds raised, grants awarded and events being held.

➤ Online donations

Donations can be given online – through the Just Giving page and our own website. You can find us at <https://www.justgiving.com/ncfoundation>. The easiest way is by searching our full name which will take you directly to the online giving page for the Foundation.

➤ Staff Support

Foundation staff and volunteers are flexible in offering phone, email and face to face support according to need. Communications with workers and professionals 'on the ground' means that a quick phone call can be taken from a volunteer centre or local government community development worker, a youth worker or a local volunteer centre to provide support information as they in turn support an applicant in applying. The Foundation also provides a draft application services, attends a range of Funder Fayres and provides workshops and seminars.

Grant giving analysis 2018/19

➤ Always a Chance Fund

£1,500 was distributed to projects from this fund during the financial year. Funds donated to the Always a Chance Fund are to be used to help people in need locally. The Foundation is working with the Kouzaris family to help them manage a community fund in memory of their son.

➤ Avon Fund for Women and Girls

The Fund's key priority is to support projects across Northamptonshire to improve the quality of life for women and girls. £11,720 has been awarded.

➤ Briggs & Forrester Fund

£4,900 was awarded this year. The Fund gives priority to charitable and voluntary organisations working with beneficiaries across Northamptonshire and other areas where Briggs and Forrester operate.

➤ Burnett Fund

£5,500 was awarded. The Burnett Fund support projects in the north of the County and other projects at the discretion of the donor.

➤ Burton Wold Wind Farm Community Benefit Fund

The Fund is for the benefit of the parishes of Cranford and Latimer. To date £81,222 has been awarded to community projects.

➤ Coles and Rice Fund

£7,200 was awarded in grants from this Fund in the financial year. This fund was set up following a trust transfer from Coles and Rice Charitable Trust.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Grant giving analysis 2018/19 (continued)

➤ **Comic Relief Northamptonshire**

£12,380 was distributed. The themes for the fund in 2017-18 are Core Strength – Local Communities, supporting connective communities, productive communities and empowered communities.

➤ **Community First General Fund**

£446 was awarded. These grants were made from income generated from donations received as part of the Community First Endowment Matched Challenge and the fund has broad purposes funding a range of community activity.

➤ **Constance Travis Community First Endowment Fund**

£78,511 was distributed in this year. We value the support and partnership working that we have with the Constance Travis Charitable Trust. This fund has continued to have a huge impact on the groups that have received awards. A wide range of activities geared towards healthy living, community festivals and carnivals and encouraging young people to get more involved in music were just some of the projects supported. Small amounts really do make a huge difference and we are delighted to be working with the Trust to help them gain access to smaller, grassroots groups.

➤ **Coventry Community Building Fund**

Heart of England Community Foundation is the lead administrator for the distribution of funds on behalf of Coventry Building Society. As there are branches located across our County, a small amount of funding is given to Northamptonshire Community Foundation to distribute annually to community projects. In this financial year £2,300 has been awarded.

➤ **David Laing Foundation Family Fund**

The total allocation in this financial was £39,893. The Fund will make awards at the discretion of the donor and for general community benefit.

➤ **ENGIE Fund**

This fund is supporting enterprise projects and initiatives in Thorplands and Kings Heath on behalf of ENGIE. Awards of up to £5,000 can be made to groups. £16,924 has been awarded to date.

➤ **Fair Deal for Kids**

£3,021 has been allocated to tackle child poverty in Northampton Borough. This fund is in partnership with Northampton Chronicle and Echo.

➤ **Friends of the Foundation Fund**

£9,947 was distributed this year. This fund has been set up in conjunction with businesses, trusts and individuals so that they can make their charitable giving effective and efficient. The fund theme for this year is 'General grants' supporting a broad range of charitable themes.

➤ **Genesis Housing Fund**

£15,000 was awarded. This is a fund set up to specifically support new arrivals in the neighbourhoods of a social housing development at the Ladybridge Drive and Great Billing Way sites in Northampton.

➤ **Henry Martin Centenary Fund**

£15,893 was awarded. This fund is to support community action and has a particular emphasis on supporting vulnerable and disadvantaged people into work, the prevention of crime and the rehabilitation of offenders. In addition, two scholarship awards have continued from the David Keith Finimore First World War Centenary Scholarship Fund.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Grant giving analysis 2018/19 (continued)

➤ Hevey Building Supplies Fund

£3,052 was awarded in this financial year. The objective of the Fund is to provide grants to organisations that support and enable children and adults to participate in sporting activities, at a grassroots level. Inclusivity is key to the fund and applications from disability and minority sports groups would be welcome. The Fund will support beneficiaries from across the County of Northamptonshire.

➤ Jonathan Pearson Grassroots Endowment Fund

£9,000 awarded to local groups. Jonathan set up his named fund with the Foundation through the Grassroots Endowment Challenge. We're delighted to be working with him to help distribute his donations to groups across the County of Northamptonshire.

➤ KHL Big Local Community Chest Fund

£29,480 was awarded in this year. The KHL Big Local – Community Chest Fund will offer grants of £250 to £5000 for projects that are all about improving the wellbeing of residents based in Kingswood and Hazel Leys in Corby. The Fund is managed by Northamptonshire Community Foundation on behalf of the KHL Partnership.

➤ Lord Lieutenant of Northamptonshire Fund

£114,563 was awarded out of this fund. This fund was set up to benefit Arts, Culture, Heritage and Music projects.

➤ Making Northamptonshire Safer Communities Fund

The Foundation is delivering this fund on behalf of the Office of the Police and Crime Commissioner. The Making Northamptonshire Safer Communities Fund will offer grants from £3,000 up to £10,000 to support the Police and Crime Plan objectives which consist of the following: keeping the young safe, putting victims first, protecting people from harm and community partnerships. £35,232 has been awarded to date. This fund is now closed and will be delivered via the PCC directly.

➤ Margaret Giffen Community First Endowment Fund

£44,692 was awarded. This fund is to support community projects across the County but with a particular emphasis on those projects and groups working in the North and East of Northamptonshire.

➤ Mick and Sheila White Fund

£12,256 was awarded. This fund was set up to support sport projects and young people with sporting talent.

➤ New Albion Community Wind Farm Fund

£27,881 has been awarded in this year. The Fund is for the benefit of the parishes of Rushton and Pipewell.

➤ Northamptonshire Education Trust Fund

£2,000 was awarded. This fund was set up through the transfer of dormant and moribund trusts held by Northamptonshire County Council.

➤ Northamptonshire High Sheriff's Initiative Fund

£10,000 was distributed. The fund has a specific focus on bringing younger people closer to their communities, to help them realise their potential, especially those who are at risk or who have become involved in the criminal justice system. The fund also supports projects working with adults who have previous experience of engaging with the criminal justice system.

➤ Northamptonshire Sporting Champions Fund

£5,450 was distributed to sporting individuals within Northamptonshire. The fund has been targeted to local sporting talent across the ability spectrum with particular partnership working with Northamptonshire Sports. The fund aims to benefit young athletes of excellence who live or train in the County and who are potentially set for the next Olympics.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Grant giving analysis 2018/19 (continued)

➤ **Rachael's Fund**

£10,000 was awarded. The fund is to support adults with learning disabilities with social, learning and employability activities within Northamptonshire.

➤ **Scotts of Thrapston Fund**

£5,000 was awarded in this financial year. The Fund gives priority to not for profit projects working to reduce social isolation for older people and projects working in mental health, in particular, suicide prevention in East Northamptonshire. The Fund will not support individuals.

➤ **Spire Homes Grassroots Endowment Fund**

£5,000 was awarded from this fund during the financial year. This fund is to support community activity for those who are residents of Spire Homes Housing Association.

➤ **St. Giles Charities Estates Northampton Fund**

£10,980 has been awarded to projects. The donations made by the Trust are for the express purposes of supporting projects focusing on addressing the health and wellbeing needs of Northampton communities.

➤ **Surviving Winter Fund - Northamptonshire**

£18,000 was distributed. The Surviving Winter campaign aims to encourage those who could afford to forgo their annual fuel allowance. Grants made from this fund will be awarded to groups and organisations supporting vulnerable older people aged 65+ and families during the winter period.

➤ **Tampon Tax Community Fund**

This is a two year funding programme focusing on women led and girls projects that improve the lives of disadvantaged women and girls. Northamptonshire Community Foundation will be awarding grants of £5,000 - £10,000 to charities and community groups delivering projects that support women and girls to build skills and confidence, improve their health and wellbeing, and build social networks. The year one allocation is £34,726 and this has been fully awarded.

➤ **The Compton Fund for Arts, Culture and Heritage in Northamptonshire**

£100,000 was awarded to groups during the financial year. The Compton Endowment Fund wishes to support a broad range of high quality arts, culture and heritage activity across Northamptonshire. A portion of funding is also allocated to projects tackling deprivation and improving wellbeing. The fund offers awards between £500 and £5,000. Exceptional awards of up to £10,000 can be made subject to the donor's approval.

➤ **The John Salmon Legacy Fund**

£6,458 was awarded in this financial year. The aim of the fund is to benefit elderly, sick, frail and disabled people who are caring for loved ones suffering with long term illnesses. The fund will support groups who can offer individuals respite, which could be for a residential stay or day care using appropriate charities and organisations as referral point operating within Towcester and District in the county of Northamptonshire. Elderly people's projects and groups across the County may also be eligible for grant funding at the discretion of the donor.

➤ **The Kenneth Fund**

£27,785 was awarded during the financial year. The aim of the fund is to benefit Arts, Culture, Heritage and Music projects for community groups, projects and charities within the county of Northamptonshire. The Fund can also benefit individuals if the fund holder wishes.

➤ **The Northampton Queen's Institute Community First Endowment Fund**

£88,656 was awarded from this fund during the financial year. This fund will offer individual grants of £500 to £5,000 for projects based in Northampton that are all about improving health and wellbeing especially those living with an illness or health condition.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Grant giving analysis 2018/19 (continued)

➤ The Suede Respite Fund

£5,000 was awarded during the financial year. The aim of the fund is to benefit elderly people who are caring for loved ones, suffering with long term illnesses and to provide them with respite, which could be for a residential stay or day care using appropriate charities and organisations as referral point operating within the county of Northamptonshire. Elderly people's projects and groups may also be eligible for grant funding at the discretion of the donor.

➤ Wilson Browne Community First Fund

£800 was awarded. This grant was made from income generated from donations received as part of the Community First Endowment Matched Challenge.

➤ Winwick Wind Farm Fund:

This fund has been established on behalf of Cubico Sustainable Investments to provide grants to projects which benefit residents in the parishes of Winwick, Cold Ashby, West Haddon and Guilsborough. To date £30,513 has been awarded.

➤ Wooden Spoon Fund

£5,000 was awarded during the financial year. This fund is to support disadvantaged young people under 25 years old.

➤ Yelvertoft Wind Farm Community Benefit Fund

£16,297 was awarded. This fund is now partnered with Greencoat UK to support the four villages in the west of the County affected by the wind farm development which include; Yelvertoft, Crick, Lilbourne and Clay Coton. The fund supports charitable, educational, community, environmental, energy efficiency or general community amenity projects or schemes.

➤ #iwill Fund (previously Youth Social Action Fund) in partnership with The Wilson Foundation

£60,000 has been awarded. The newly re-branded #iwill Fund (previously Youth Social Action Fund) is managed by Northamptonshire Community Foundation on behalf of the Department for Culture, Media and Sport and the Big Lottery Fund. Northamptonshire Community Foundation would like to say a big thank you to The Wilson Foundation who has generously match funded this grants programme with a donation of £30,000.

➤ Overview 2018/19

A total of £1,012,950 was distributed in 445 awards to different groups and individuals across Northamptonshire. Since 2001 the Foundation has distributed £12,383,513.

Financial review

The surplus on the ordinary activities of the Foundation during the year amounted to £1,048,120 (2018: £327,699).

The principal funders during the year are set out on pages 29 to 31.

The balance of unrestricted funds decreased by £30,780 to £282,378, restricted funds increased by £54,110 to £431,149 and endowment funds increased by £1,024,790 to £10,145,902. The total funds held by the Foundation as at 31 March 2019 was £10,859,429 (2018: £9,811,309).

The Trustees are confident that the Foundation is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Reserves policy

The Trustees of the Foundation set their own reserves policy which is primarily aimed at generating sufficient general reserves to meet at least 6 month's working capital requirements (£175,400). The Trustees agreed that this was a prudent approach and would ensure the future growth and development of the Foundation was financially sustainable. The target unrestricted reserves have been estimated from an assessment to cover the level of operational financial commitment and associated residual financial risk if income is unexpectedly terminated and approved by the Board of Trustees. The target has taken into account the cash flow projection and required working capital for planned business activities.

As at 31 March 2019, unrestricted general reserves totalled £152,110. In addition, £130,268 has been designated by the Trustees, which represents a future contingency fund of £20,894 (to set aside funds to cover future requirements for structural changes in the organisation), a premises fund of £43,500 (to cover future costs for the next five years arising from the Foundation's office premises) and a key-man fund of £65,874 (to cover 6 months of salary costs of key management staff in case of long-term sickness).

Investment policy and performance

The Foundation's investment policy is to maintain the value of the endowment funds in real terms over the period of the plan. Any income and surplus capital gains is to be used for the purposes of the Foundation. It is the intention to build the endowment funds rather than using them for current expenditure, except in an emergency situation.

Investments are managed in order to maximise benefit for communities. The Trustees are mindful of Charity Commission requirements that investments should yield the best financial return within the level of risk considered to be acceptable. The Trustees take professional advice through professional investment managers and review the Foundation's investment policy regularly.

Rathbone Investment Management manages an investment pool on behalf of the Foundation, which totals over £5.2 million. The Trustees have given instructions to Rathbone Investment Management to pursue a medium risk policy. The Trustees meet with the investment managers on a quarterly basis to review the performance of the investment portfolio and discuss any possible changes to the strategy being adopted.

The Community First Funds totalling over £5.2 million are invested through CCLA Investment Management, chosen by the Government for its solid investment track record in the charity sector. These funds are held centrally via UK Community Foundations and the Trustees do not control the investment strategy for these funds.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Risk Management

The Trustees are aware of their responsibilities under the charities revised statement of recommended practice "FRS102" (SORP FRS102) and actively review the major risks to which the Foundation is exposed. The Trustees meet on a quarterly basis to monitor such risks. The risk register of the Foundation is analysed by the likelihood the risk will occur and level of impact this will have on the organisation and, for those major risks identified, mitigating actions are identified and timescales agreed for their implementation.

The Trustees have identified the following key risks for the organisation along with the mitigating actions to be undertaken:

Risk Type	Potential Risk	Likelihood	Impact	Mitigating Actions
Governance	Loss of key staff	Medium	High	Succession planning, documentation of systems plans and projects, agreed notice periods and clear recruitment processes
Operational	Competition from similar organisations	Medium	High	Monitor and assess performance and quality of service, review market and methods of service delivery, clear fund raising strategy, regular contact with funders/supporters, monitor public awareness and profile of the Foundation
Environmental or External factors	Relationship with funders	Medium	High	Regular contact and briefings, report fully on projects, meet funders terms and conditions

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Future Plans

Our strategy for 2016-19 is based on the following **theory of change**:

If we grow our endowment and increase our revenue, make best use of our local funding knowledge and expertise of the communities we serve, provide a voice for those we fund, enrich the giving experience for philanthropists, whilst being cost effective with all of our resources, then we will better serve our County's communities now and for generations to come.

The strategy is set out under three aims: growth, impact and sustainability.

In shaping the strategy, we recognise that reality can be unpredictable, and often it is necessary be creative and responsive and come 'off plan' to seize an opportunity, fix a problem, raise our heads above the parapet to provide a voice or support for those who need it most. We will keep flexibility in governance and operations to allow us to do so.

Measuring our achievement

For each aim, we have set out the key performance measurements to show how well we are performing over the next three years. These measurements will be reviewed by our board and operationally we will check progress against our operational and individual work plans. We will report back through our yearbook, our impact measurement tool, website and the events and presentations that we deliver throughout the year.

Growth

We want to have an endowment of £20m by the end of March 31st 2022 and to continue bringing in revenue and programme funds. This is so we can better serve our County's communities now and for generations to come with a growing, independent asset and increased fund distribution. Our past experience of building endowment, which underpins our previous growth, will continue to be implemented to achieve these goals.

Impact

We want to make best use of our impact measurement tool which will be used effectively in line with our funding knowledge and expertise in recognising the worth of the grants given to our beneficiaries and in doing so will enrich the giving experience for our donors. This is so we can increase community philanthropy in our County.

Sustainability

We want to retain the real value of our endowment, cover our costs, invest strategically in our staff, trustees and operations and maintain high standards. This is so we have internal structures to achieve external aims and meet our growth and our goals, whilst remaining effective and efficient.

Tax status

As a registered charity, the Foundation is, in general, exempt from tax on its investment income and chargeable gains. However, it is unable to recover Value Added Tax on goods and services purchased.

Political and charitable contributions

The Foundation made no political contributions during the year (2018: £nil).

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

REPORT OF THE TRUSTEES (continued)

Statement as to Disclosure of Information to Auditors

So far as the Trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the charitable company's auditor is unaware, and each Trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any audit information and to establish that the charitable company's auditor is aware of that information.

Auditors

In accordance with Section 487(2) of the Companies Act 2006, a resolution for the appointment of auditors of the Foundation will be proposed at the next annual general meeting.

The Foundation has met the Public Benefit test in the following ways:

The Trustees have had regard to the Charity Commission guidance on public benefit.

The benefits that arise from the aims and principal objectives of the Northamptonshire Community Foundation are to operate an efficient and supportive grant making service to local voluntary and community organisations in the County of Northamptonshire. Grants are targeted at a range of specific themes and geographical areas. The principles and practices outlined in this strategy inform how the Foundation has distributed the diverse funding programmes it delivers across the County of Northamptonshire in a transparent and effective manner.

We have met the public benefit test through delivering our mission, in helping to build stronger communities, encouraging local giving and providing a cost-effective way for donors to make a long-term difference in their local area. Through our understanding of local issues we have made perceptive and well-targeted grants that help secure the future for generations to come.

We believe that there is no detriment or harm that in our view might arise from carrying out the organisation's aims. Neither are we aware of any widespread views amongst others that such detriment or harm might arise.

Our organisation's aims intend to benefit people and communities across the County of Northamptonshire. The charitable activities supported by the Foundation cover our key impact themes of arts, culture and heritage, health and wellbeing, education and skills, the environment, general community activity and tackling disadvantage and exclusion. The charitable need shared by the recipients is the advancement of education, the protection of good health, both mental and physical, and the relief of poverty and sickness.

Restrictions based on ability to pay any fees charged, does not relate directly to our beneficiaries. We distribute funds on behalf of others; donors, the private and the public sector and charge administrative fees on those funds, therefore beneficiaries are not charged for service or facilities provided by the Northamptonshire Community Foundation.

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

BY ORDER OF THE BOARD

.....
Paul Southworth OBE, DL – Chair

Dated: July 2019

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees who are also Directors of Northamptonshire Community Foundation for the purposes of company law are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS102);
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF NORTHAMPTONSHIRE COMMUNITY FOUNDATION

Opinion

We have audited the financial statements of Northamptonshire Community Foundation (the 'charitable company') for the year ended 31 March 2019 which comprise the balance sheet as at 31 March 2019, the statement of financial activities, summary income and expenditure statement and cash flow statement, and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2019, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 18, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Phillip Harris BA FCA
Senior Statutory Auditor
for and on behalf of Harris & Co
Statutory Auditor, Chartered Accountants
Northampton

Date: July 2019

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

ACCOUNTING POLICIES

The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards. They comply with the Charities Statement of Recommended Practice "FRS 102" (SORP FRS 102) and the Companies Act 2006.

The presentation currency used in the accounts is pounds sterling.

The Trustees are confident that the Foundation is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

Format

The charitable company has taken advantage of the provisions of the Companies Act 2006 and presents an income and expenditure account in the form of a statement of financial activities on the grounds that it enables the financial statements to show a true and fair view of the result for the period.

Incoming Resources

Grants are recognised in full in the year in which they are receivable. Donations are recognised when they are received. Incoming resources from investments and other sources are included when receivable.

Intangible income, in the form of donated facilities and voluntary help etc., is included in the financial statements where the amounts can be accurately quantified.

The value of services provided by volunteers is not incorporated into these financial statements.

Where services are provided to the charitable company as a donation that would normally be purchased from suppliers, this contribution is based on the value of the contribution to the charitable company.

Resources Expended

Resources expended are included on an accruals basis.

Grants are provided for in full in the year in which they are authorised.

The basis of allocation of costs of raising funds, charitable activities and other costs is as follows:

Raising funds

The costs of raising funds comprise those costs directly attributable to managing and increasing the endowment fund and raising investment income.

Charitable activities

Costs of activities in furtherance of the charitable company's objects include all related direct costs plus attributable overheads and governance costs.

Leasehold Improvements

Expenditure on leasehold improvements relating to the Foundation's new offices at Albion Place are capitalised and will be depreciated over the term of the lease for the building.

Fixed Assets

The Foundation's threshold for capitalisation is £1,000. Expenditure below this value, on items that may be considered fixed assets, is written off to the revenue account as the Trustees consider that the administration cost of capitalisation outweighs any benefit to the user of these accounts.

Fixed Assets with a value in excess of £1,000 are depreciated over their anticipated useful life of 3 years.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

ACCOUNTING POLICIES (continued)

Fixed Asset Investments

Investments are stated at market value as at the balance sheet date. The statement of financial activities includes the net gains and losses arising on valuation and disposals throughout the year.

Investment Management Costs

Where practicable, investment income is reported gross and the costs of managing investments are reported separately.

With collective investment schemes, such as unit trusts, or common investment funds, investment management costs may be included within the bid-offer spread or recovered by transaction and portfolio charges rather than by a fee charged directly to the charitable company. Where it is not practicable to ascertain the actual or a notional apportionment of costs charged to the individual participants of such schemes with reasonable accuracy then the investment income is reported after the deduction of such fees.

Restricted Funds

Restricted funds are to be used for the specific purpose laid down by the provider. Expenditure which meets these criteria is charged to the fund.

Endowment Funds

Income generated from the endowment fund is unrestricted and will, in due course, be utilised to finance a sustainable, long-term small grants programme to support community economic development.

Designated Funds

Designated funds are unrestricted funds which are set aside by the Trustees for specific purposes.

Contribution to pension funds

Defined contribution scheme

The pension costs charged against income represents the amount of contributions payable to the scheme in respect of the accounting period.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £ Note 1
Income and endowments from:						
Donations and legacies	2	27,059	95,957	1,139,801	1,262,817	1,010,111
Charitable activities	3	57,896	415,673	-	473,569	617,189
Investments	4	10,006	1,051	235,689	246,746	232,983
Other	5	4,550	-	-	4,550	8,423
Total income		99,511	512,681	1,375,490	1,987,682	1,868,706
Expenditure on:						
Raising funds	7	158,534	-	33,320	191,854	180,973
Charitable activities:						
Grants payable	6	-	436,844	576,106	1,012,950	1,329,208
Expenditure on charitable activities	7	208,757	1,467	1,100	211,324	209,226
Total charitable activities		208,757	438,311	577,206	1,224,274	1,538,434
Total expenditure		367,291	438,311	610,526	1,416,128	1,719,407
Net (expenditure)/income before net gains/(losses) on investments	8	(267,780)	74,370	764,964	571,554	149,299
Net gains on investments	11(b)	8,656	1,457	466,453	476,566	178,400
Net (expenditure)/income		(259,124)	75,827	1,231,417	1,048,120	327,699
Transfers between funds	16 / 18	228,344	(21,717)	(206,627)	-	-
Net movement in funds		(30,780)	54,110	1,024,790	1,048,120	327,699
Reconciliation of funds:						
Total funds brought forward at 1 April 2018		313,158	377,039	9,121,112	9,811,309	9,483,610
Total funds carried forward at 31 March 2019		282,378	431,149	10,145,902	10,859,429	9,811,309

The charitable company has no recognised gains or losses other than the results for the period as set out above.

All of the activities of the charitable company are classed as continuing.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

SUMMARY INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2019

	2019	2018
	£	£
Income	601,135	856,851
Net gains on investments	10,113	19,956
Interest and investment income	11,057	9,885
	<hr/>	<hr/>
Gross income	622,305	886,692
Transferred from endowment fund to restricted funds	3,308	25,299
Transferred from endowment fund as income funds for expending	203,319	141,692
	<hr/>	<hr/>
Total income	828,932	1,053,683
Grants payable	436,844	732,451
Expenditure	358,603	345,249
Depreciation and charges for impairment of fixed assets	10,155	13,319
	<hr/>	<hr/>
Total expenditure	805,602	1,091,019
Net (expenditure)/income before tax for the reporting period	23,330	(37,336)
Tax payable	-	-
	<hr/>	<hr/>
Net (expenditure)/income for the financial year	23,330	(37,336)

All activities are classed as continuing.

The requirement to produce this summary arises from the Companies Act 2006. It gives summary figures for the restricted and unrestricted funds but excludes the endowment funds. For details of all the charitable company's incoming and outgoing resources the reader should refer to the SOFA (Statement of Financial Activities) (page 24).

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2019

	Total 2019 £	Total 2018 £
Cash flows from operating activities:		
Donations and legacies	121,737	230,780
Charitable activities – grants received	473,569	617,189
Other income	7,550	5,423
Grant payments	(1,028,539)	(1,339,075)
Salary related expenditure	(247,469)	(214,674)
Operational overhead costs	(106,024)	(124,292)
<i>Net cash (used in) operating activities</i>	<u>(779,176)</u>	<u>(824,649)</u>
Cash flows from investing activities:		
Dividends and interest from investments	237,955	228,503
Purchase of property, plant and equipment	(2,676)	(13,562)
Proceeds from sale of investments	-	452,968
Purchase of investments	(600,000)	(696,000)
Investment management fees	-	-
<i>Net cash (used in) investing activities</i>	<u>(364,721)</u>	<u>(28,091)</u>
Cash flows from financing activities:		
Receipt of endowment	1,135,884	633,298
<i>Net cash provided by financing activities</i>	<u>1,135,884</u>	<u>633,298</u>
Change in cash and cash equivalents in the reporting period	<u>(8,013)</u>	<u>(219,442)</u>
Cash and cash equivalents at the beginning of the reporting period	<u>295,660</u>	<u>515,102</u>
Cash and cash equivalents at the end of the reporting period	<u>287,647</u>	<u>295,660</u>

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

Company Registration Number: 4269030

BALANCE SHEET AS AT 31 MARCH 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
Fixed assets						
Tangible assets	11(a)	69,629	-	-	69,629	77,108
Investments	11(b)	180,586	244,431	10,071,650	10,496,667	9,434,692
Total Fixed Assets		250,215	244,431	10,071,650	10,566,296	9,511,800
Current assets						
Debtors and prepayments	12	10,616	715	70,519	81,850	88,283
Cash at bank and in hand		29,981	239,210	18,456	287,647	295,660
		40,597	239,925	88,975	369,497	383,943
Creditors – amounts falling due in less than 1 year:	13	(8,434)	(53,207)	(14,723)	(76,364)	(84,434)
Net current assets		32,163	186,718	74,252	293,133	299,509
Total assets less current liabilities		282,378	431,149	10,145,902	10,859,429	9,811,309
Funds						
Unrestricted Funds	17	107,821	-	-	107,821	145,847
Restricted Funds	18	-	418,960	-	418,960	366,161
Endowment Funds	16	-	-	8,703,856	8,703,856	8,137,727
Revaluation Reserve		174,557	12,189	1,442,046	1,628,792	1,161,574
Total Funds		282,378	431,149	10,145,902	10,859,429	9,811,309

This report has been prepared in accordance with the provisions of Part 15 of the Companies Act 2006 relating to small companies.

These financial statements were approved by the Trustees on July 2019.

Director: Paul Southworth OBE, DL

Director: David Knight

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS

1 STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2018 £
Income and endowments from:					
Donations and legacies	2	66,782	164,457	778,872	1,010,111
Charitable activities	3	74,971	542,218	-	617,189
Investments	4	9,221	664	223,098	232,983
Other	5	8,423	-	-	8,423
Total income		159,397	707,339	1,001,970	1,868,706
Expenditure on:					
Raising funds	7	149,342	-	31,631	180,973
Charitable activities:					
Grants payable	6	1,805	730,646	596,757	1,329,208
Expenditure on charitable activities	7	183,006	26,220	-	209,226
Total charitable activities		184,811	756,866	596,757	1,538,434
Total expenditure		334,153	756,866	628,388	1,719,407
Net (expenditure)/income before net gains/(losses) on investments	8	(174,756)	(49,527)	373,582	149,299
Net gains on investments		17,565	2,391	158,444	178,400
Net (expenditure)/income		(157,191)	(47,136)	532,026	327,699
Transfers between funds		141,863	25,128	(166,991)	-
Net movement in funds		(15,328)	(22,008)	365,035	327,699
Reconciliation of funds:					
Total funds brought forward at 1 April 2017		328,486	399,047	8,756,077	9,483,610
Total funds carried forward at 31 March 2018		313,158	377,039	9,121,112	9,811,309

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

2	Donations and legacies	2019	2018
		£	£
	Unrestricted Funds		
	Avon Cosmetics	1,000	1,091
	Bruce Green	-	6,250
	David Laing Foundation	-	1,479
	ENGIE	933	1,000
	Friends of the Foundation	4,095	5,049
	Harris & Co.	4,800	4,800
	John Armitage Charitable Trust	-	36,000
	Paul Southworth	2,474	2,500
	Scotts of Thrapston	909	(1,000)
	St. Giles Charities Estates Northampton	1,455	2,727
	Sundial Group	600	360
	Technique Print Group	1,030	978
	Other	9,763	5,548
	Total unrestricted funds	27,059	66,782
	Restricted Funds		
	Always a Chance	-	3,313
	Arthur Claude Finnimore Bursary Fund	-	5,000
	Avon Female Empowerment Fund	10,000	10,909
	Briggs & Forrester Fund	140	17,396
	Carlsberg UK	2,412	10,000
	David Keith Finnimore First World War Centenary Scholarship Fund	10,000	10,000
	David Laing Foundation	13,600	4,950
	ENGIE	9,326	10,000
	Fair Deal for Kids Campaign	1,728	-
	Friends of the Foundation Fund	9,190	9,910
	High Sheriff Scholarship Fund	144	7,970
	Kerr House Charity	-	5,000
	Scotts of Thrapston Fund	9,091	(5,000)
	Spencer Bridge Foodbank	-	10,000
	St. Giles Charities Estates Northampton Fund	14,545	27,273
	Surviving Winter Fund – Northamptonshire	15,781	7,736
	The Wilson Foundation – #iwill Fund (previously Youth Social Action Fund)	-	30,000
	Total restricted funds	95,957	164,457
	Endowment Funds		
	(a) Community First Endowment Fund		
	Always a Chance	69	-
	The University of Northampton	-	24
	Total community first endowment fund	69	24

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

2	Donations and legacies (continued)	2019	2018
		£	£
	(b) Constance Travis Charitable Trust Endowment Match Challenge Funds		
	Alistair James Memorial Trust Fund	-	15,000
	Always a Chance	-	40,000
	Burnett Family Fund	-	2,500
	Cecil Pettit Fund	570,000	-
	Constance Travis Charitable Trust	338,483	225,206
	Friends of the Foundation Fund	9,190	7,275
	John Armitage Charitable Trust Fund	36,000	-
	John Salmon Legacy Fund	-	100,000
	Margaret Giffen Memorial Fund	-	100,000
	Mick and Sheila White Fund	4,000	6,000
	Northamptonshire Educational Trust Fund	-	19,470
	Northamptonshire High Sheriff's Initiative Fund	900	800
	Other	1,962	5,460
	The Kenneth Fund	-	128,909
	The Smith Family Fund	917	-
	The Suede Respite Fund	35,000	25,000
	Total community first endowment fund	996,452	675,620
	(c) All other Endowment Funds		
	Alistair James Memorial Trust Fund	-	3,750
	Friends of the Foundation Fund	-	2,636
	Lord Lieutenant's Fund	133,036	75,885
	Mick and Sheila White Fund	1,000	1,500
	Northamptonshire High Sheriff's Initiative Fund	25	400
	Other	240	307
	The Smith Family Fund	229	-
	The Suede Respite Fund	8,750	18,750
	Total other endowment funds	143,280	103,228
	Total endowment funds	1,139,801	778,872
	Total income from donations and legacies	1,262,817	1,010,111

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

3 Charitable activities	2019	2018
	£	£
Unrestricted Funds		
Burton Wold Wind Farm	8,023	1,282
Comic Relief	-	2,336
First for Wellbeing CIC	-	30,261
Heart of England Community Foundation	-	175
Horner Foundation	5,000	4,938
Kingswood and Hazel Leys Big Local	2,727	3,759
Nationwide Programme	1,000	-
New Albion Wind Farm	3,047	2,963
Northampton College	-	1,500
Northamptonshire Federation of Disability Sport	-	1,000
Northamptonshire Police & Crime Commissioner	5,000	10,000
Quartet Community Foundation	-	198
Re:store: Northampton	9,380	9,729
Tampon Tax	1,389	-
The London Marathon Charitable Trust	12,500	-
Winwick Wind Farm	2,828	-
Yelvertoft Wind Farm	5,502	5,330
#iwill Fund in partnership with The Wilson Foundation	1,500	1,500
Total unrestricted funds	57,896	74,971
Restricted Funds		
Burton Wold Wind Farm Community Benefit Fund	80,228	12,819
Comic Relief Northamptonshire	-	22,252
Coventry Community Building Society Fund	-	1,750
First for Wellbeing Fund	-	272,349
Kingswood and Hazel Leys Big Local Community Chest Fund	27,273	37,589
New Albion Wind Farm	30,474	29,631
Northampton Borough Council Small Grants Fund	-	(2,474)
Northamptonshire Federation of Disability Sport	-	10,000
Northamptonshire Police & Crime Commissioner	35,000	90,000
Tampon Tax	34,726	-
The London Marathon Charitable Trust	112,500	-
Winwick Wind Farm Community Benefit Fund	25,452	-
Yelvertoft Wind Farm Community Benefit Fund	55,020	53,302
#iwill Fund in partnership with The Wilson Foundation	15,000	15,000
Total restricted funds	415,673	542,218
Total income from charitable activities	473,569	617,189

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

4	Investment income	2019	2018
		£	£
	Fixed asset investments	246,548	231,080
	Interest on bank accounts	198	1,903
	Total investment income	246,746	232,983
5	Other income	2019	2018
		£	£
	Sundry income	4,550	8,423
	Total other income	4,550	8,423
6	Charitable activities	2019	2018
		£	£
	Grants payable (Appendix 1)		
	Individuals	40,803	42,245
	Groups	972,147	1,286,963
	Total grants payable	1,012,950	1,329,208

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

7 Analysis of support costs

Support cost	Raising funds	Charitable activities	Total	Basis of Allocation
Staff costs	£114,330	£133,139	£247,469	Direct staff cost
Other staff related costs	£5,548	£2,989	£8,537	Direct staff cost
Contracted-out services	£4,710	£31,586	£36,296	Activity based
Governance	-	£9,600	£9,600	Direct cost
Investment Management	£33,320	-	£33,320	Direct cost
IT	£3,123	£4,495	£7,618	Activity based
PR & Marketing	£13,605	£9,962	£23,567	Activity based
General office costs	£17,218	£19,553	£36,771	Usage allocation
Total	£191,854	£211,324	£403,178	

Cost of raising funds	2019 £	2018 £
Staff salaries	114,330	109,672
Other staff-related costs	5,548	8,141
Consultancy fees	4,710	4,070
Publicity & marketing & website development	13,605	21,041
Investment Management fees	33,320	31,631
Premises expenses	20,341	6,418
Total cost of raising funds	191,854	180,973
Grant support costs		
Staff salaries	133,139	105,002
Other staff-related costs	2,989	6,482
Rent & rates	1,479	1,560
Office furniture & equipment	522	555
Telephones, postage, printing & stationery	4,946	6,790
IT Support, software & website development	6,033	6,863
Consultancy fees	29,750	30,750
Audit fees	9,600	9,600
Depreciation	10,155	13,319
Office refurbishment	2,402	3,995
Other	10,309	24,310
Total cost of charitable activities	211,324	209,226

8 Net expenditure for the year

This is stated after charging:

	2019 £	2018 £
Staff pension contributions	4,737	3,325
Depreciation	10,155	13,319
Auditor's fees	9,600	9,600

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

9	Trustees and Employees	2019	2018
		£	£
	Salaries	223,944	195,595
	Social Security costs	18,788	15,754
	Pension costs	4,737	3,325
	Total employee salary costs	247,469	214,674

The average employee headcount during the financial year was 7.00 (2017: 6.17) and the average number of employees (full-time equivalent) was 6.62 (2017: 5.79).

	Average headcount		Average number of employees (full time equivalent)	
	2019	2018	2019	2018
Management	2	2	2	2
Administration	5.58	5	5.31	4.62
Total	7.58	7	7.31	6.62

One employee (2018: one) earned in excess of £60,000 during the year in the following salary bands:

Salary bands	2019	2018
£60,000 to £70,000	-	1
£70,000 to £80,000	1	-

The total remuneration paid to the key management personnel during the year was £115,470 (2018: £107,916).

During the period the Trustees received remuneration totalling £nil (2018: £nil). No claims were made by Trustees (2018: £nil) for the reimbursement of travel expenses in this financial year.

The Foundation contributes to a defined contribution pension scheme on behalf of certain employees and also operates a workplace pension scheme under the government's auto-enrolment regulations. The assets of these schemes are held separately from the Foundation. The total cost to the Foundation for the year was £4,737 (2018: £3,325).

The salary costs were allocated to the following activities on the basis of the activities of each member of staff who works for the Foundation (2018 in parenthesis):

Raising funds	£114,330	(£109,672)
Charitable activities	£133,139	(£105,002)
	£247,469	(£214,674)

10 **Volunteers**

The Foundation trains and co-ordinates a network of volunteer Grants Assessors who support the assessment of grant applications for grants panels.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

11 (a) Fixed Assets

	Leasehold Improvements £	IT Equipment £	Telecoms Equipment £	Other Equipment £	Total £
Cost at 1 April 2018	100,891	15,840	6,398	2,856	125,985
Additions during the year	-	2,676	-	-	2,676
Cost at 31 March 2019	100,891	18,516	6,398	2,856	128,661
Depreciation at 1 April 2018	24,678	15,656	6,085	2,458	48,877
Charge for the year	8,710	734	313	398	10,155
Depreciation at 31 March 2019	33,388	16,390	6,398	2,856	59,032
Net Book Value					
At 31 March 2019	67,503	2,126	-	-	69,629
At 31 March 2018	76,213	184	313	398	77,108

11 (b) Fixed Asset Investments

	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2019 £	Total 2018 £
Valuation at 1 April 2018	192,197	225,105	9,017,390	9,434,692	8,891,092
Additions	18,702	21,904	836,830	877,436	1,369,658
Disposals	(38,969)	(4,035)	(249,023)	(292,027)	(1,004,458)
Realised (losses) / gains on disposals during the year	1,410	146	7,792	9,348	293,465
Increase / (decrease) in market value during the year	7,246	1,311	458,661	467,218	(115,065)
Valuation at 31 March 2019	180,586	244,431	10,071,650	10,496,667	9,434,692

The historical cost of investments held at 31 March 2019 was £8,867,875 (2018: £8,273,118).

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

11 (b) Fixed Asset Investments (continued)

Investments are all listed and held in funds held with a variety of Open Ended Investment Companies and Unit Trusts. These investments are analysed as follows:

	2019	2018
	£	£
Collective Equities	6,529,073	5,942,011
Fixed Income	1,019,750	776,256
Commercial Property	645,265	526,689
Multi-Asset / Infrastructure	1,613,812	1,606,815
Other	688,767	582,921
Total Fixed Asset Investments	10,496,667	9,434,692

At 31 March 2019, the following holdings within the investment portfolio represented more than 5% of the value of the fund.

	Value	
	£	%
CCLA COIF Charities Investment Fund	5,221,943	49.75

12 Debtors

	2019	2018
	£	£
Prepayments & accrued income	51,680	63,958
Other debtors	30,170	24,325
Total debtors	81,850	88,283

13 Creditors

	2019	2018
	£	£
Committed grants	60,080	64,440
Accruals	13,067	14,903
Other creditors	3,217	5,091
Total creditors	76,364	84,434

14 Share Capital and Members Liability

The charitable company is limited by guarantee and does not have share capital. In the event of the charitable company being wound up, every director, whilst a director and within one year of ceasing to be a director, undertakes to contribute a maximum of £10 to meet the liabilities of the charitable company.

15 Ultimate Controlling Party

The charitable company is under the ultimate control of its Trustees who are listed on page 2.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

16 Endowment Funds

	Balance b/fwd	Income	Expenditure	Transfers	Balance c/fwd
	£	£	£	£	£
Alistair James Memorial Trust Fund	3,700	115	-	(57)	3,758
Coles and Rice Fund	342,733	10,579	(7,200)	(5,195)	340,917
Corby Parochial Charities Fund	15,187	473	-	(233)	15,427
Corby Village Community Association Fund	32,598	1,014	-	(499)	33,113
David Laing Family Endowment Fund	62,723	1,757	(39,893)	20,133	44,720
Fredericks Regional Growth Fund	83,240	2,161	11,229	-	96,630
Friends of the Foundation Endowment Fund	45,750	1,416	-	(667)	46,499
Henry Martin Centenary Endowment Fund	25,704	796	-	(775)	25,725
Lord Lieutenant of Northamptonshire Fund	42,466	135,600	(113,845)	(769)	63,452
Mick and Sheila White Fund	35,034	2,014	-	(6,906)	30,142
Northamptonshire High Sheriff's Initiative Endowment Fund	140,690	4,380	-	(2,078)	142,992
Northamptonshire Education Trust Endowment Fund	106,899	3,293	(2,000)	(1,465)	106,727
Permanent Endowment Fund	315,112	10,046	-	(4,825)	320,333
The Compton Fund for Arts, Culture and Heritage in Northamptonshire	789,052	23,389	(100,000)	(7,933)	704,508
The Probation Officers Samaritans Trust Fund	36,358	1,126	-	(1,097)	36,387
The Smith Family Fund	-	231	-	-	231
The Suede Respite Fund	46,186	10,266	(5,000)	(510)	50,942
	2,123,432	208,656	(256,709)	(12,876)	2,062,503
Grassroots Endowment Funds:					
Burnett Grassroots Endowment Fund	206,571	6,415	(3,500)	(563)	208,923
Cave & Sons Grassroots Endowment Fund	12,425	386	-	(190)	12,621
Cecil Pettit Grassroots Endowment Fund	106,395	3,309	-	(1,629)	108,075
General Grassroots Endowment Fund	93,995	2,924	(33,320)	(1,439)	62,160
Genesis Housing Grassroots Endowment Fund	75,572	2,229	(15,000)	2,572	65,373
Henry Martin Centenary Grassroots Endowment Fund	9,440	285	(5,893)	4,992	8,824
Jonathan Pearson Grassroots Endowment Fund	42,622	1,136	(9,000)	(618)	34,140
Northamptonshire High Sheriff's Initiative Grassroots Endowment Fund	256,108	8,130	(10,000)	3,397	257,635
Spire Homes Grassroots Endowment Fund	175,550	5,408	(5,000)	(2,627)	173,331
Sutton Bassett Village Trust Grassroots Endowment Fund	4,403	137	-	(66)	4,474
Wooden Spoon Grassroots Endowment Fund	157,703	4,871	(5,000)	(659)	156,915
Total Grassroots Endowment funds	1,140,784	35,230	(86,713)	3,170	1,092,471

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

16 Endowment Funds (continued)

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Community First Endowment Funds:					
Always a Chance Community First Endowment Fund	214,445	23,745	-	(13,613)	224,577
Burnett Community First Endowment Fund	53,701	5,876	(2,000)	(3,387)	54,190
Constance Travis Community First Endowment Fund	1,687,676	189,251	(78,511)	(26,320)	1,772,096
David Laing Family Community First Endowment Fund	418,054	46,215	-	(42,808)	421,461
Friends of the Foundation Community First Endowment Fund	125,060	13,842	-	(6,242)	132,660
General Community First Endowment Fund	13,317	1,492	(446)	(207)	14,156
Henry Martin Centenary Community First Endowment Fund	100,124	11,101	-	(6,309)	104,916
Hevey Building Supplies Community First Endowment Fund	27,645	2,216	-	(1,399)	28,462
John Armitage Community First Endowment Fund	205,050	16,650	-	(3,223)	218,477
Margaret Giffen Community First Endowment Fund	294,104	30,232	(44,692)	(3,325)	276,319
Northamptonshire High Sheriff's Initiative Community First Endowment Fund	36,069	3,995	-	(1,765)	38,299
Northamptonshire St John's Ambulance Community First Endowment Fund	17,398	1,928	-	(1,114)	18,212
Rachael's Fund	45,925	1,545	(10,000)	(615)	36,855
The Compton Community First Endowment Fund	62,789	6,955	-	(4,029)	65,715
The Northampton Queen's Institute Community First Endowment Fund	1,835,041	203,448	(88,656)	(28,231)	1,921,602
Wellingborough Relief in Need Community First Endowment Fund	25,930	2,976	-	(414)	28,492
Wilson Browne Community First Endowment Fund	19,040	2,083	(800)	(294)	20,029
Wooden Spoon Community First Endowment Fund	32,507	3,591	-	(2,213)	33,885
Total Community First Endowment funds	5,213,875	567,141	(225,105)	(145,508)	5,410,403

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

16 Endowment Funds (continued)

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Constance Travis Endowment Match Challenge Endowment Funds:					
Alistair James Memorial Trust Fund Constance Travis EMC Fund	21,683	674	-	(332)	22,025
Always a Chance Constance Travis EMC Fund	57,995	1,800	-	(1,215)	58,580
Burnett Constance Travis EMC Fund	3,625	113	-	(76)	3,662
Cecil Pettit Constance Travis EMC Fund	-	868,095	-	(19,950)	848,145
David Laing Family Constance Travis EMC Fund	-	9,796	-	18,016	27,812
Friends of the Foundation Constance Travis EMC Fund	10,570	14,195	-	(142)	24,623
General Constance Travis EMC Fund	7,757	3,206	-	(185)	10,778
John Armitage Constance Travis EMC Fund	-	54,393	-	(37,260)	17,133
John Salmon Legacy Fund Constance Travis EMC Fund	144,989	4,360	(6,458)	(2,200)	140,691
Margaret Giffen Constance Travis EMC Fund	145,978	4,532	-	(3,057)	147,453
Mick and Sheila White Constance Travis EMC Fund	8,673	6,124	(7,756)	(794)	6,247
Northamptonshire Education Trust Constance Travis EMC Fund	28,229	877	-	(591)	28,515
Northamptonshire High Sheriff's Initiative Constance Travis EMC Fund	1,170	1,408	-	(11)	2,567
Sutton Bassett Village Trust Constance Travis EMC Fund	191	5	-	(4)	192
The Kenneth Fund Constance Travis EMC Fund	175,914	5,539	(27,785)	(2,439)	151,229
The Smith Family Constance Travis EMC Fund	-	1,388	-	(9)	1,379
The Suede Respite Fund Constance Travis EMC Fund	36,247	54,411	-	(1,164)	89,494
Total Constance Travis Endowment Match Challenge Endowment funds	643,021	1,030,916	(41,999)	(51,413)	1,580,525
Total Endowment funds	9,121,112	1,841,943	(610,526)	(206,627)	10,145,902

The income figures shown in the table above include realised and unrealised gains on investment assets of £466,453 reported in the statement of financial activities on page 24.

NOTES TO THE FINANCIAL STATEMENTS (continued)

16 Endowment Funds (continued)

During 2018/19 the Foundation received £1,139,801 (2018: £778,872) in Endowment Fund donations. The endowment funds totalled £10,145,902 as at 31 March 2019.

A Regional Growth Fund has been established with the Frederick's Foundation. Frederick's Foundation Northamptonshire is the result of partnership between Frederick's Foundation, a registered charity set up to help people to succeed in business, and Northamptonshire Community Foundation. Funded by the Regional Growth Fund, the partnership enables Frederick's to lend money to disadvantaged individuals and businesses in the County who cannot get finance by any other means, the Foundation uses its experience and expertise working locally, linking donors with local projects that need their support.

Transfers from Endowment Funds

Provision is made in the majority of Endowment funds for management and administration costs. These costs are borne by unrestricted funds and then an appropriate transfer is made in accordance with the funding contract on an annual basis.

17 Designated Funds

Within the Unrestricted funds the Trustees have designated separate funds totalling £130,268 (2018: £128,488). This includes £20,894 (2018: £20,810) that has been set aside by the Trustees to cover potential financial liabilities that would arise if the organisation were to close. In addition, the Trustees have set up a separate designated premises fund of £43,500 (2018: £43,500) to cover future costs for 5 years arising from the Foundation's office premises and a designated key-man fund of £65,874 (2018: £64,178) to cover 6 months of salary costs of key management staff in case of long-term sickness.

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

18 Restricted Funds

	Balance b/fwd £	Income £	Expenditure £	Transfers £	Balance c/fwd £
Always a Chance	280	87	(1,500)	10,647	9,514
Avon Fund for Women and Girls	13,673	10,576	(11,720)	-	12,529
Briggs & Forrester	11,183	546	(4,900)	(294)	6,535
Burton Wold Wind Farm					
Community Benefit Fund	70,851	80,228	(81,222)	-	69,857
Comic Relief Northamptonshire	12,381	-	(12,381)	-	-
Coventry Community Building Society Fund	2,397	-	(2,300)	-	97
David Keith Finnimore World War One Centenary Scholarship	-	10,000	(10,000)	-	-
DLF Adrenaline Alley Loan	19,172	3,981	(2,401)	(19,000)	1,752
ENGIE Fund	5,428	9,254	(16,924)	42	(2,200)
Fair Deal for Kids Campaign	-	1,729	(3,021)	1,292	-
Friends of the Foundation Fund	13,826	9,190	(9,947)	6,955	20,024
Genesis Housing Fund	3,591	-	-	(3,591)	-
Hevey Building Supplies Fund	3,142	76	(3,052)	977	1,143
High Sheriff Scholarship Fund	13,569	568	-	-	14,137
John Friends Charity Fund	20,131	-	934	(21,065)	-
KHL Big Local Community Chest Fund	19,020	27,273	(29,480)	-	16,813
Mick and Sheila White Fund	3,905	122	(4,500)	473	-
New Albion Wind Farm Community Benefit Fund	5,675	30,474	(27,881)	-	8,268
Northamptonshire Federation of Disability Sport Fund	7,000	-	-	-	7,000
Northamptonshire Literary Fund	-	10,128	(1,818)	-	8,310
Northamptonshire Sporting Champions Fund	2,424	-	(5,450)	6,000	2,974
Northamptonshire St. John's Ambulance Fund	6,842	222	-	847	7,911
Police & Crime Commissioner Safe Communities Fund	24,345	35,000	(35,232)	(5,000)	19,113
Scotts of Thrapston Fund	5,000	9,246	(5,000)	-	9,246
St. Giles Charities Estates Northampton Fund	127	14,545	(10,980)	-	3,692
Surviving Winter Fund Northamptonshire	14,473	15,781	(18,000)	-	12,254
Tampon Tax Community Benefit Fund	-	34,726	(34,726)	-	-
The Carlsberg UK Fund	-	2,414	-	-	2,414
The London Marathon Charitable Trust Fund	-	112,500	-	-	112,500
Winwick Wind Farm Community Benefit Fund	5,319	25,452	(30,513)	-	258
Yelvertoft Wind Farm Community Benefit Fund	48,285	55,020	(16,297)	-	87,008
#iwill Fund in partnership with The Wilson Foundation	45,000	15,000	(60,000)	-	-
Total restricted funds	377,039	514,138	(438,311)	(21,717)	431,149

ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

NOTES TO THE FINANCIAL STATEMENTS (continued)

18 Restricted Funds (continued)

The income figures shown in the table above include realised and unrealised gains on investment assets of £1,457 reported in the statement of financial activities on page 24.

Details of grants awarded from restricted and endowments funds are set out on pages 9 to 13 of the Trustees' report.

Transfers from Restricted Funds

Provision is made in the majority of restricted funding streams for management and administration costs. These costs are borne by unrestricted funds and then an appropriate transfer is made in accordance with the funding contract on an annual basis.

19 Related Party Transactions

During the year, the David Laing Foundation made donations totalling £127,084 (2018: £46,742) to the Foundation. The Patron of the Foundation, David Laing, HM Lord Lieutenant of Northamptonshire, is a trustee of this organisation. David Laing is also the Landlord of the property where the Foundation's offices are located. The Foundation will occupy the building for the next 8 years. In general, related party transactions are recorded as their open market value but the lease of the Foundation's offices is accounted for on an annual £1 peppercorn rent.

In addition, Deirdre Fenwick, who is President of the Foundation, made a donation of £250 (2018: £125) to the Foundation. Robert Tomkinson made a donation of £875 (2018: £875), Keith Davidson made a donation of £550 (2018: £300) and Sally Robinson made a donation of £173 (2018: £125), all of whom are Members of the Foundation.

The charitable company also received donations during the financial year of £2,474 (2018: £2,500) from Paul Southworth OBE, DL, £625 (2018: £2,505) from Virginia Anne Burnett DL, £1,250 (2018: £1,250) from Paul Parsons and £313 (2018: £nil) from Joanna Gordon, all of whom have been Trustees of the Foundation. The Foundation also received a donation of £250 (2018: £nil) from Novacraft Ltd of which Debra Charles is the Founder and CEO and a Trustee of the Foundation.

Funds totalling £266,775 (2018: £263,897) are held on behalf of the Burnett family of which Virginia Anne Burnett DL is a trustee of the charity. Funds totalling £292,671 (2018: £272,720) are held on behalf of the Always a Chance charity of which David Knight is the Chair.

Joanna Gordon and Victoria Miles DL were both on the management committee of The Northampton Theatres Trust Limited. This organisation received grants totalling £7,900 (2018: £1,600) from the Foundation for the Royal & Derngate Theatre and the Corby Cube Theatre Trust. Virginia Anne Burnett DL is a Trustee of the Kings Heath Boxing Club, which received grants totalling £8,324 (2018: £8,375) from the Foundation. Paul Parsons is a Trustee of the Peterborough Cathedral Development and Preservation Trust CIO, which received grants totalling £1,000 (2018: £1,000) from the Foundation.

No further transactions requiring disclosure under SORP 2015 (FRS102) occurred during the year.

NOTES TO THE FINANCIAL STATEMENTS (continued)

20 Operating lease

David Laing is the Landlord of the property where the Foundation's offices are located The Foundation will occupy the building for the next 8 years, on an annual £1 peppercorn rent.

21 Financial commitments

At 31 March 2019 the charitable company was committed to making the following payments under non-cancellable operating leases in the year to 31 March 2020:

	Land and buildings		Other	
	2018/2019	2017/2018	2018/2019	2017/2018
	£	£	£	£
Operating leases which expire:				
Within 1 year	<u>1</u>	<u>1</u>	<u>245</u>	<u>245</u>
Between 2 and 5 years	<u>4</u>	<u>4</u>	<u>979</u>	<u>979</u>
Later than 5 years	<u>3</u>	<u>4</u>	<u>2,079</u>	<u>2,324</u>