**Place your logo (if you have one) at the top left of the page.**

**Press release**

**[Date]**

**[Heading]   
  
[Name of project]** awarded **[fund amount]** to **[aim of funded project]***The opening paragraph should contain the 5 w’s: Who, What, Where, When, Why and the most important and interesting information.*  
**[Name of group]** were awarded funding from Northamptonshire Community Foundation through the **[Name of fund - *Leave blank if general grant*]** to support **[project description- How and where the money will be spent].**

*Subsequent paragraphs should be in order of priority.*

*Include background information on your organisation*.

**[Quote from a project member including full name and job title of spokesperson]***Keep your quote short; it only needs to be a couple of sentences to highlight the benefits of your project on the community.*

**[Quote from Northamptonshire Community Foundation]**   
Rachel McGrath Grants Director/Deputy CEO said: ‘The Foundation is delighted to have awarded **[Name of group]** funding to carry out a much needed project in their locality. We wish them every success in their endeavours by helping improve the quality of life for local communities.’

**[Call to action]** If you’d like to find out more information about **[Name of Group]** please contact **[Contact name and website, telephone or email].** For further information on applying for funding go to Northamptonshire Community Foundation’s website [www.ncf.uk.com](http://www.ncf.uk.com).  
  
**ENDS  
Notes to editors**   
Northamptonshire Community Foundation is a grant giving charity and provides much needed and often life changing grants to some of the county’s most vulnerable and in need people. Log on to [www.ncf.uk.com](http://www.ncf.uk.com)